THE TRAINING CONNECTION
Training and Educational Solutions for Workers and Employers

Continuing Education
Professional Development
Workforce Training

January - May 2022

A Publication of the San Jacinto College Continuing and Professional Development Division
Training and Educational Solutions for Workers and Employers

The San Jacinto College Continuing and Professional Development (CPD) Division offers programs and courses for individuals to retain or advance in their jobs or make career transitions. We provide training to companies and their employees to meet employers’ demands for a highly-skilled workforce, while helping incumbent workers reach their potential.

No matter what your professional and educational goals, CPD is your training connection for career success. Our courses provide practical skills and hands-on training in a targeted, time-limited environment rather than a purely academic setting. We stand ready to help individuals manage the rapid changes and new realities of today’s workplace.

Linked Classes

Classes labeled “Linked” are held in conjunction with academic/credit classes. Enrollment in these sections is limited and is on a space-available basis. CPD students in linked CE sections do not have to be admitted into the College and are TASP/THEA exempt. Courses that are linked with academic courses will adhere to the stated CPD refund policy.

Key to Days of Week

M Monday
T Tuesday
W Wednesday
R Thursday
F Friday
S Saturday
Su Sunday

Take Your Choice

More than 1,500 courses offered from our credit schedule may be taken for non-credit. Contact the appropriate credit division for more information.
To register: All campuses 281-542-2020

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**Acct Specialist Fast Track**

**ACNT 55035**

**Prerequisites:** High school/GED and proficiency in reading, writing, mathematics, and speaking English.

**Note:** Textbook is required.

This course is a study of basic accounting cycle from the source documents to the post-closing documents. Using a workbook, learners will have the opportunity to analyze, record, journal, post, etc. for a fictitious business. Learners will acquire the understanding of banking procedures and control of cash. Students will also be exposed to the payroll process by calculating, paying, recording, and reporting payroll and payroll taxes.

**Course Title**

**Course ID**

**Course Description**

**Cost**

$630

**Course Reference Number**

50105

Sep 24 - Nov 14

Skip Class 11/11

**CEU**

5.6

**Central**

6 - 9:30 pm

**Time class is held**

**Day Class is Held**

**Campus**

No class held on that day

(room and building information will be provided to you at registration)

**San Jacinto College will be closed this semester:**

December 22, 2021-January 2, 2022 – Winter Break

January 17 – Martin Luther King Jr. Day

February 10 – College Community Day

March 14-20 – Spring Break

April 15-17 – Easter

May 30 – Memorial Day

NO CLASSES WILL MEET ON THESE DAYS.
The Training Connection
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January - May 2022

Business Operations, Supply Chain, and Entrepreneurship

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- Cosmetology ......................................................... 8
- Human Resource Management .......................... 8
- Lean Six Sigma ...................................................... 8
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A Publication of the San Jacinto College Continuing and Professional Development Division
Accounting/Financial

Acct Specialist Fast Track
ACNT 55035
Prerequisites: High school/GED and proficiency in reading, writing, mathematics, and speaking English. Note: Textbook is required. This course is a study of basic accounting cycle from the source documents to the post-closing documents. Using a workbook, learners will have the opportunity to analyze, record, journalize, post, etc. for a fictitious business. Learners will acquire the understanding of banking procedures and control of cash. Students will also be exposed to the payroll process by calculating, paying, recording, and reporting payroll and payroll taxes.

$640.00  CEU 5.6  Hrs: 56
70165  Central  TR
Feb 3 - Apr 5  6 pm - 9:30 pm

CPP Mastery Exam Prep
ACNT 55030
Note: Materials will be provided.
Designed to prepare participants for the CPP mastery exam, participants may be expected to acquire study materials from the U.S. Department of Labor, Internal Revenue Service, and other resources.

$735.00  CEU 3.2  Hrs: 32
70167  Central  S
Jan 8 - Feb 26  9 am - 1 pm

FPC/Payroll Specialist
ACNT 55036
Prerequisite: Successful completion of Accounting Specialist program. Proficiency in reading, writing, and speaking English. This program was designed by the American Payroll Association (APA) to meet the specific educational needs of payroll professionals and those involved with payroll-related businesses. The PayTrain Fundamental Payroll course teaches the fundamental payroll calculations and applications providing students with the basic knowledge and skills required to maintain payroll compliance and prevent costly penalties. Information will be provided for those interested in taking the optional FPC exam.

$960.00  CEU 3.2  Hrs: 32
70166  Central  S
Jan 8 - Feb 26  9 am - 1 pm

Business

Global Supply Chain Management
IBUS 55002
International purchasing or sourcing. Includes the advantages and the barriers of purchasing internationally, global sourcing, procurement technology, and purchasing processes. Emphasizes issues of contract administration, location, and evaluation of foreign suppliers, total cost approach, exchange fluctuations, customs procedures, and related topics. (IBUS 1341)

$234.00  CEU 4.8  Hrs: 48
70076
Jan 31 - May 6  Online

Int'l Marketing Management
IBUS 55001
Prerequisite: None.
Note: Textbook required.
Analysis of international marketing strategies using market trends, costs, forecasting, pricing, sourcing, and distribution factors. Development of an international export/import marketing plan. (IBUS 1354)

$234.00  CEU 4.8  Hrs: 48
70077
Jan 18 - May 13  Online

International Business Law
IBUS 55010
This course provides study of law as it applies to international business transactions in the global political-legal environment including home country, host country, and international jurisdiction. Study of inter-relationships among laws of different countries and the legal effects on individuals and business organizations. Topics include agency agreements, international contracts and administrations, regulations of exports and imports, technology transfers, regional transactions, intellectual property, product liability, and legal organization. (IBUS 2335)

$234.00  CEU 4.8  Hrs: 48
70078
Jan 18 - May 13  Online

Job Seeker Strategies Series
NFND 59711
Finding a job usually isn’t as easy as walking into a local business and asking for work. Doing some upfront work before you start your job search can pay off in more than one way. In this course, you’ll discover everything you need to know to prepare for a successful job search from creating a cover letter, creating your resume, starting your job search, responding to interview question, and more.

$105.00  CEU 1.0  Hrs: 10
50337
Jan 31 - Feb 28  Online

To register: All campuses 281-542-2020
Job Seeker Strategies - Addressing Special Interview Concerns
NFND 59705
In this course, you’ll learn about some of the other types of interviews you may encounter. You’ll find out how to identify and respond to illegal questions and overcome objections to hiring. You’ll also learn how to handle age discrimination.
$15.00  CEU 0.1  Hrs: 1
Jan 31 - Feb 28  Online

Job Seeker Strategies - Crafting a Cover Letter
NFND 59706
In this course, you’ll learn tips on writing a cover letter, how to address your cover letter, understand the importance of proof-reading your cover letter, and how to format your cover letter.
$15.00  CEU 0.1  Hrs: 1
70174
Jan 31 - Feb 28  Online

Job Seeker Strategies - Creating Your Resume
NFND 59707
In this course, you’ll find out how to create a resume that helps you win employers over. You’ll discover how to customize a master resume to each position you apply for. You’ll also learn what to include in each section of your resume and discover writing tips to present yourself in the best possible light.
$15.00  CEU 0.1  Hrs: 1
70177
Jan 31 - Feb 28  Online

Job Seeker Strategies - Finding Jobs to Apply For
NFND 59708
After you know which industry you’d like to target, it’s time to start applying for jobs. In this course, you’ll learn how to keep track of the application process, as well as how to find positions to apply for.
$15.00  CEU 0.1  Hrs: 1
70173
Jan 31 - Feb 28  Online

Job Seeker Strategies - Kicking Off Your Job Search
NFND 59709
Finding a job usually isn’t as easy as walking into a local business and asking for work. Doing some upfront work before you start your job search can pay off in more than one way. In this course, you’ll discover everything you need to know to prepare for a successful job search.
$15.00  CEU 0.1  Hrs: 1
70172
Jan 31 - Feb 28  Online

Job Seeker Strategies - Responding to Interview Questions
NFND 59710
In this course, you’ll discover how to prepare your answers for common interview questions. You’ll also get the opportunity to choose the best answers to common interview questions and find out whether your responses earned you a job at the end of the course.
$15.00  CEU 0.1  Hrs: 1
70178
Jan 31 - Feb 28  Online

Job Seeker Strategies - Understanding the Interview Process
NFND 59712
In this course, you’ll learn about the interview process. You’ll discover the purpose of an interview and the keys to interviewing well. You’ll also find out about the different types of interviews and what you need to do to prepare for an interview.
$15.00  CEU 0.1  Hrs: 1
70179
Jan 31 - Feb 28  Online

Principles of Imports
IBUS 55003
Practices and processes of import management operations. Includes government controls and compliance. Emphasizes the preparation and understanding of import documents such as customs invoices, packing lists, and commercial invoices. (IBUS 1302)
$234.00  CEU 4.8  Hrs: 48
70075
Jan 18 - May 13  Online

To register: All campuses 281-542-2020
Warehouse & Dist Ctr Mgmt
LMGT 55016
This course emphasizes physical distribution and total supply chain management. It includes warehouse operations management, hardware and software operations, bar codes, organization effectiveness, just-in-time manufacturing, continuous replenishment, and third-party issues. (LMGT 1325
$234.00   CEU 4.8   Hrs: 48
Jan 18 - May 13  Online

Cosmetology
Application of Eyelash Extensions I
CSME 55040
Prerequisite: Concurrent enrollment required in Orientation, Principles, and Application of Eyelash Extensions.
This course provides the student with the skills necessary to perform client services using current techniques and business practices.
$660.00   CEU 11.2   Hrs: 112
70169   North   M
Jan 24 - May 16  5:30 pm - 10 pm

Orientation Eyelash Extensions
CSME 55041
Prerequisite: Concurrent enrollment required in Orientation, Principles, and Application of Eyelash Extensions.
This course provides the student with the basic knowledge of chemistry, eyelash growth cycles and proper selection, supplies and equipment of the industry, safety, sanitation, laws and rules of TDLR as they relate to eyelash extensions.
$865.00   CEU 14.4   Hrs: 144
70168   North   TW
Jan 25 - May 18  5:30 pm - 10 pm

Principles of Eyelash Extensions
CSME 55042
Prerequisite: Concurrent enrollment required in Orientation, Principles, and Application of Eyelash Extensions.
This course provides the student with the practical skills necessary to safely and effectively apply eyelash extensions.
$590.00   CEU 6.4   Hrs: 64
70170   North   W
Jan 26 - May 18  5:30 pm - 10 pm

Human Resource Management
HR Impact - Human Resources Certificate Program
HRPO 55022
This course covers the evaluation of the current methods of job analysis, recruitment, selection, training/development, performance management, promotion and separation. Topics also include ethical, social, and legal responsibilities; the assessment methods of compensation and benefits planning; and analysis of the role of strategic human resource planning in support of organizational mission and objectives.
$580.00   CEU 8.0   Hrs: 80
90098   South   MW
Feb 28 - May 11  6 pm - 10 pm

Lean Six Sigma
Lean Six Sigma Green Belt Hybrid
BMGT 55086
Six Sigma Green Belt training provides participants with enhanced problem-solving skills, with an emphasis on the DMIAC (Define, Measure, Analyze, Improve and Control) model with simple and effective waste-reducing tools of lean. Six Sigma Green Belt certification helps the employee serve as a trained team member with in his or her function-specific area of the organization. The focus allows the Green Belt to work on small, carefully defined Six Sigma projects to gain hands-on experience with tools such as process mapping, project scoping, value stream mapping and analysis.
$2500.00   CEU 8.0   Hrs: 80
70176   Central   MTWRF
Jan 10 - Jan 31  8 am - 4 pm
Supply Chain
Certified Logistics Associate
LMGT 55019
Prerequisite: High school/GED and proficiency in reading, writing, and math; Introduction to Logistics (self-led Online training modules) Note: eBook required - Supply Chain Logistics: Foundation Knowledge.
This instructor-led course provides students with the foundational broad knowledge they will need to understand the world of supply chain and related core competencies. Students will acquire an understanding of the global supply chain, the logistics environment, safety, safe equipment operation, material handling equipment, quality control, workplace communication, teamwork, and problem solving and using computers. This course is aligned with MSSC standards and the first step towards eligibility of the CLT industry certification.

$400.00 CEU 3.5 Hrs: 35
70180
Feb 21 - Apr 8 Online

Certified Logistics Technician
LMGT 55020
Prerequisite: High school/GED and proficiency in reading and math; Introduction to Logistics (self-led Online training modules) and Certified Logistics Associate course. Note: eBook required - Supply Chain Logistics: Mid-level Technical Knowledge.
This instructor-led course provides students with the mid-level technical knowledge they will need to understand the world of supply chain and related core competencies. Students will acquire an understanding of product receiving, product storage, order processing, packaging and shipment, inventory control, safe handling of hazardous materials, evaluation of transportation modes, customs, and dispatch and tracking operations. This course is aligned with MSSC standards and the CLT certification exam in administered upon completion.

$400.00 CEU 3.5 Hrs: 35
70074
Jan 3 - Feb 14 Online
90099
Apr 25 - Jun 3 Online

Introduction to Business Logistics
LMGT 55021
Prerequisite: High school/GED and proficiency in reading and writing. (self-led Online training modules)
This self-led course provides students with the basic information needed to understand logistics. It is a prerequisite for the Certified Logistics Associate and the Certified Logistics Technician courses.

$100.00 CEU 0.7 Hrs: 7
70181
Jan 31 - Feb 18 Online
IT Tech

Advanced Manufacturing ........................................... 11
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Advanced Manufacturing

Basic Aerospace Manufacturing Skills
NFND 59699
This course introduces students to the various concepts of manufacturing within the aerospace industry.
$180.00  CEU 1.2  Hrs: 12
70240
Jan 11 - May 27  Online

Basic Math for Manufacturing
MCHN 55042
In this course you will learn essential math skills needed in a shop setting. You will work with decimals, fractions, positive and negative numbers, Cartesian Coordinates and the metric system.
$240.00  CEU 1.6  Hrs: 16
70233
Jan 11 - May 27  Online

Blueprint Reading for CNC
DFTG 55037
In this course you will learn blueprint reading fundamentals, engineering drawing terminology, views, lines, dimensions and tolerances. In addition you will learn geometric dimensions and tolerances, how components assemble or fit together, and how threads and fastener are used in assemblies.
$180.00  CEU 1.2  Hrs: 12
70234
Jan 11 - May 27  Online

GD&T for CNC
DFTG 55038
In this course you will learn GD&T terms and symbols, the rules of GD&T, geometric tolerances, datum, and form, profile, orientation, runout and location tolerances.
$240.00  CEU 1.6  Hrs: 16
70235
Jan 11 - May 27  Online

Geometry for Machining
MCHN 55043
In this course you will learn the relationships of lines, triangles, circles and other geometric shapes. You will learn about angles, polygons, triangles, quadrilaterals, circles.
$240.00  CEU 1.6  Hrs: 16
70236
Jan 11 - May 27  Online

Hand & Power Tools for Machining
MFGT 55001
In this course you will learn hand and power tool safety, the use of hand and power tools. You will learn about drilling techniques, stationary power tools, disc, belt sanders, drill press, band saw, arbor press, bench grinder and table saw and how to operate each tool.
$315.00  CEU 2.1  Hrs: 21
70239
Jan 11 - May 27  Online

Manual Machining
MCHN 55008
Note: Textbook required
In this course, you will learn machine shop safety and the proper use of hand tools and various shop equipment. You will learn to use shop tools including the drill press, band saw, grinder, measuring tools and parts layout. You will be introduced to the construction and inner workings of the lathe and mill and produce parts on each.
$745.00  CEU 4.8  Hrs: 48
90147  North
Mar 1 - Apr 28  6 pm - 9 pm

Metals and Materials for CNC
MFGT 55002
In this course, you will distinguish between different types of metals and learn the properties and composition of such metals. You will discover how heat treatment can be used to increase the machinability and performance of metals.
$120.00  CEU 0.8  Hrs: 8
70237
Jan 11 - May 27  Online

PMI for CNC
MFGT 55003
In this course you will become proficient in using and reading basic measuring devices. You will master the essentials of handling, applying, and reading the most common gauges on the shop floors including rulers, dial calipers, outside micrometers, depth micrometers, inside micrometers height gauges, sine bar, gauge blocks and surface tables, travel dial indicators, radius gauges, precision squares, combination square set, and thread form gauges.
$315.00  CEU 2.1  Hrs: 21
70238
Jan 11 - May 27  Online

To register: All campuses 281-542-2020
Begin Here/Foundations

Digital Literacy IC3
POFI 55021
Learn to use a computer in a business environment. Begin with an introduction to the computer hardware. Learn how to use the Windows operating system. Gain a basic understanding of the most popular business applications — MS Word, MS Excel, MS Access, and MS PowerPoint. Additionally, learn to use the internet and email using MS Outlook. Learn the basics of networks and mobile devices, security and maintenance, cloud computing, apps and applications and Skype and streaming tools.
exam.
$1280.00  CEU 9.6  Hrs: 96
90152  South  MW
Mar 21 - Jun 13  6 pm - 10 pm

Keyboarding on the PC
POFT 55004
Prerequisite: None. Note: No textbook required.
The primary input device to a computer is the keyboard. Therefore, proficiency and accuracy in keyboarding is your first foundational course to all other computer classes. This course provides an introduction to fundamental keyboarding techniques such as finger position and movement, increasing speed, and reducing errors. Without this course, or a typing speed of at least 20 wpm, you will not be prepared for any other computer class.
$190.00  CEU 1.6  Hrs: 16
70226  North  TR
Jan 11 - Jan 20  6 pm - 10 pm
90153  South  TR
Mar 22 - Mar 31  6 pm - 10 pm

Business Applications

Basic Business Applications
ITSC 55045
Prerequisite: Windows for the desktop or equivalent knowledge. Note: Textbook is required; flash drive is recommended.
Learn the commonalities of the Microsoft Office Programs and practice using the basic features of Windows, Microsoft Word, Excel, and PowerPoint programs.
$420.00  CEU 3.2  Hrs: 32
70230  Central  TR
Feb 1 - Mar 1  6 pm - 10 pm

Excel - One Day
ITSW 55002
Prerequisite: Basic computing skills.
Note: Textbook is required; flash drive is recommended.
In this fast-paced course, you will create and edit basic Microsoft Excel worksheets and workbooks. You will learn to create basic formulas and perform basic calculations. You will learn to format worksheets and cell content, and then you will learn how to create charts using worksheet data. In addition, you will explore line charts and pie charts and learn how to display trend lines of your data on your charts.
$155.00  CEU 0.7  Hrs: 7
70224  North  F
Jan 14 - Jan 14  8:30 am - 4:30 pm
70227  Central  F
Jan 28 - Jan 28  8:30 am - 4:30 pm
70232  South  F
Feb 4 - Feb 4  8:30 am - 4:30 pm

Excel One Day-Advanced
ITSW 55065
Prerequisite: Excel One Day Intermediate or equivalent knowledge. Note: Textbook required; flash drive required.
In this course, you will extend your knowledge into some of the more specialized and advanced capabilities of Excel by automating some common tasks, applying advanced analysis techniques to more complex data sets, collaborating on worksheets with others, and sharing Excel data with other applications.
$155.00  CEU 0.7  Hrs: 7
90148  North  F
Mar 11 - Mar 11  8:30 am - 4:30 pm
90149  Central  F
Mar 25 - Mar 25  8:30 am - 4:30 pm
90151  South  F
May 6 - May 6  8:30 am - 4:30 pm
Excel: One Day-Intermediate
ITSW 55026
**Prerequisite:** Excel One Day or equivalent knowledge.
**Note:** Textbook is required; flash drive is recommended.
In the first course in this series, Excel - One Day, students gained all the basic skills needed to create, edit, format, and print basic spreadsheets. This continuation provides the next step: to apply conditional formatting and manage multiple-sheet workbooks. In this fast-paced course, students will use Microsoft Office Excel to enhance spreadsheets with templates, charts, graphics, and advanced formulas.

$155.00 CEU 0.7 Hrs: 7
70225 North F
Feb 11 - Feb 11 8:30 am - 4:30 pm
70228 Central F
Feb 18 - Feb 18 8:30 am - 4:30 pm
90150 South F
Apr 1 - Apr 1 8:30 am - 4:30 pm

MOS Applications
POFI 55035
**Prerequisite:** Requires basic skills in Microsoft Office Applications or completion of Digital Literacy IC3.
**Note:** Textbook required, Flashdrive recommended.
Continued studies of intermediate topics of Microsoft Office Applications to prepare the users for taking the MOS Certification exams.

$950.00 CEU 8.0 Hrs: 80
70231 Central MW
Jan 31 - Apr 13 6 pm - 10 pm

QuickBooks Complete w/ Excel
ACNT 55038
This course is designed for the student with basic Excel skills and/or basic accounting skills. It offers a full course in Excel Intermediate skills and includes coverage of basic accounting concepts. You will learn to manage Excel workbooks, data, tables, special charts and PivotTables. The step by step approach to learning QuickBooks Online is used as the lessons begins as a service company and then moves to a service and merchandise company. There are lots of repetition exercises in performing QuickBooks tasks allowing you to learn and master new skills such as working with customers and vendors, banking, creating a company file, managing inventory, working with balance sheets, performing payroll, job costing, reporting and closing the books.

$845.00 CEU 8.0 Hrs: 80
70229 Central TR
Jan 4 - Mar 10 6 pm - 10 pm

Networking
Fiber Network Technician
CSIR 55012
**Prerequisite:** Experience or background in the low voltage, telecommunications, cabling, and networking fields.
This hands-on course is intended to train you to become certified fiber network technicians. The Fiber Network Technician course is a comprehensive course designed to train students in various techniques to layout, install and maintain fiber optic cabling systems. This course prepares you to take the Fiber Optic Technician (ETA) Exam for Fiber Optic Certification.

$2000.00 CEU 3.2 Hrs: 32
90146 North SU
Mar 26 - Apr 3 8 am - 5 pm

To register: All campuses 281-542-2020
AEROSPACE & MANUFACTURING BEGINS WITH THE CORE COURSE

ENROLL NOW

The CORE COURSE is the prerequisite to all of the tracks

- Study skills
- Basic math
- Intro to safety
- Personal protective equipment safety
- Tool, machine, and material handling safety
- Workplace safety
- Electrical and fire safety
- Introduction to all of the certification tracks

CERTIFICATION TRACKS

- Electrical Technician
- Manufacturing Technician
- Mechatronics and Industrial Automation Technician
- Aerospace Mechanical Technician
- Aerospace Quality Technician
- Composites Manufacturing Technician

FOR MORE INFORMATION, CONTACT AEROSPACE EDUCATION AND WORKFORCE DEVELOPMENT AT 281-998-6150 EXT. 1187 OR AEROSPACE@SJCD.EDU

281-998-6150 | sanjac.edu | Connect with us on Facebook, Twitter, Instagram, LinkedIn, and Email

The San Jacinto College District is committed to equal opportunity for all students, employees, and applicants without regard to race, creed, color, national origin, citizenship status, age, disability, pregnancy, religion, gender, sexual orientation, gender expression or identity, genetic information, mental status, or veteran status in accordance with applicable federal and state laws. The following College official has been designated to handle inquiries regarding the College’s nondiscrimination policies: Vice Chancellor of Human Resources, 4624 Fairmont Pkwy., Pasadena, TX 77504; 281-991-2659; Sandra.Ramirez@sjcd.edu.

To register: All campuses 281-542-2020
January - May 2022

Health and Safety

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**Certified Nurse Aide**

**Certified Medication Aide**

NURA 55000

Prerequisites: As per HHS requirements to be a medication aide, individuals must be able to read, write, speak, and understand English. Be at least 18 years old. Be free of communicable diseases and in suitable physical and emotional health to safely administer medications. Be a high school graduate or have a GED. Must be employed as a CNA listed in TXNAR in active status and currently employed in a licensed facility or employed as non-licensed direct care staff in a licensed facility. Background check, clear Employee Misconduct Registry, and signed copy of the Texas Department of Health & Human Services application requirements for the exam to be presented when registering for the class.

Learn how to prepare and administer drugs in a licensed health care agency. Topics include: drug legislation, drug references, basic anatomy and physiology, and common diseases. You will learn medical abbreviations, symbols, terminology, and common equivalents (apothecary, metric, and household measurements) required for medication administration. After completion of the class, you will be prepared to take the Texas Department of Human Services Medication Aide Licensure Exam. Includes 10 hours of clinical practice (two 5-hour days). *This course of study prepares candidates to be certified. Candidates become “Certified” by passing the required certifying agency exam. Certification fee is not included in the cost of the course.

$615.00   CEU 6.8   Hrs: 68
70245 North  MTWR
Jan 10 - Feb 8  6 pm - 10 pm
90160 South  MTWR
Feb 28 - Apr 4  8 am - 12 pm
90162 Central  MW
Mar 28 - May 4  1 pm - 5 pm

**Certified Nurse Aide - Clinical**

NURA 55010

Prerequisite: Successful completion of Student Success, BLS CPR, Student Success, Certified Nurse (NURA 1001) and Ready or Not.

Note: Co-requisite NURA 1001.

Application of knowledge, skills, and abilities essential to provide basic care to residents of long-term care facilities. Topics include resident’s rights, communication, safety, observation, reporting and assisting residents in maintaining basic comfort and safety. Emphasis on effective interaction with members of the health care team, restorative services, mental health, and social services needs.

$650.00   CEU 8.0   Hrs: 80
70246 TBD
Feb 9 - Feb 23 TBD
90161 Apr 5 - Apr 19 TBD
90163 May 4 - May 17 TBD

**Community Health**

**Community Health Field Methods**

CHLT 55001

Note: To receive state certification, students must be 18 years of age or older and a resident of Texas.

Preparation for field work with individuals, families, and groups emphasizing teaching and capacity-building skills. Topics include outreach methods, area canvassing, home visiting, group work, community events, and community organizing.

$1175.00   CEU 6.0   Hrs: 60
70252 Online
Feb 7 - Apr 8 Online
Emergency Health

CPR for Healthcare Providers
EMSP 55008

Prerequisites: Student must arrive at class on time with textbook. Late students or students without books will be sent home. Students sent home for these reasons will NOT be transferred to another class or receive a refund. The cost of the textbook is NOT included in the course cost. Ebook can be purchased at https://shopcpr.heart.org/blsprovider-manual-ebook. NOTE: Requires own tablet or mobile device.

This CPR course is for health care providers and professional rescuers. It will meet the requirements for initial certification and recertification for industrial rescue workers, nurses, nursing students, EMTs, and other allied health professionals involved with patient care. The class will include the use of Automated External Defibrillators (AEDs), and provide the lifesaving skills for respiratory and cardiac emergencies involving adults, children, and infants. Successful completers will receive an American Heart Association (AHA) certification. The certification card for this course is titled Basic Life Support. The card is electronic and will be provided within 72 work-week hours.

$80.00  CEU 0.6  Hrs: 6
70241  North  S
Jan 8 - Jan 8  8 am - 2 pm
70242  South  S
Jan 22 - Jan 22  8 am - 2 pm
70243  Central  S
Feb 5 - Feb 5  8 am - 2 pm
70244  North  S
Feb 19 - Feb 19  8 am - 2 pm
90154  South  S
Mar 5 - Mar 5  8 am - 2 pm
90155  Central  S
Mar 26 - Mar 26  8 am - 2 pm
90156  North  S
Apr 9 - Apr 9  8 am - 2 pm
90157  South  S
Apr 23 - Apr 23  8 am - 2 pm
90158  Central  S
May 7 - May 7  8 am - 2 pm
90159  North  S
May 21 - May 21  8 am - 2 pm

Healthcare Professional

CPD HESI A2 Test Prep
HPRS 55007

This course provides a comprehensive HESI A2 preparation to help students improve their HESI A2 scores. Students will learn materials covered on the HESI A2 including math, reading comprehension, vocabulary, grammar, and anatomy and physiology. Students will also create a study plan for use outside of the class.

$115.00  CEU 0.8  Hrs: 8
70254  Central  S
Feb 12 - Feb 12  8 am - 5 pm
90168  North  S
Mar 26 - Mar 26  8 am - 5 pm
90169  Central  S
Apr 30 - Apr 30  8 am - 5 pm

EKG Technician
ECRD 55000

Prerequisites: None.

Learn the fundamentals of anatomy and physiology of the cardiovascular system and the role of the electrocardiograph in patient assessment. As an EKG Technician, you will perform diagnostic tests to assess the heart rhythm and rate in patients. The EKG technician is an integral part of the management of patients with heart disease and is employed by hospitals, medical/surgical clinics, and insurance companies. This class will prepare you to take the American Certification Agency for Healthcare Professionals Certification Exam for ECG Technician. Certification fee is not included in the cost of the course.

$505.00  CEU 5.2  Hrs: 52
70248  Central  S
Jan 10 - Mar 4  Online
70249  Central  MW
Feb 14 - Apr 6  6 pm - 10 pm
90165  Central  MW
Apr 4 - May 27  Online

Patient Care Technician
NUPC 55000

Prerequisite: Must have Certified Nurse Aid license, completed Phlebotomy. EKG must be taken concurrently with PCT. Note: Textbook required

The course is offered to licensed Certified Nursing Assistants to enhance their direct patient care skills. The course focuses on advanced nursing skills including wound care, tracheotomy and ostomy care, catheterizations and performing EKGs and phlebotomy tasks.

$700.00  CEU 6.0  Hrs: 60
90170  Central  MW
Mar 7 - May 2  6 pm - 10 pm
**Medical Office**

**Medical Office Professional**
MDCA 55001

Prerequisite: None. Note: Textbook is required.
This class will prepare you to work in a medical office setting and will provide a foundation for more advanced medical records careers. The content includes basic office procedures, medical records administration, medical terminology, and pathophysiology. This class is the prerequisite course for AAPC Medical Coding Curriculum for CPC Certification.

$1175.00  CEU 9.0  Hrs: 90
70247
Jan 10 - Mar 25  Online
90164  Central  MTWR
Apr 4 - May 10  1 pm - 5 pm

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**Phlebotomy Technician**

**Phlebotomy Tech Practicum**
PLAB 55001

Prerequisites: Successful completion of Phlebotomy Basic. Additional immunizations are required to attend clinicals. Note: Take after completion of Phlebotomy Technician Basic. Dates, times, and location determined by clinical site. No textbook required.
This is a work-based learning experience with direct client care. This course enables the student to apply the theory, skills and concepts learned in the basic phlebotomy class in a supervised clinic or lab setting. Specific learning objectives are developed by the faculty.

$490.00  CEU 5.4  Hrs: 54
70250
Jan 10 - Feb 23  5:30 pm - 9:30 pm
90166  Central  TR
Mar 22 - Apr 28  9 am - 1 pm

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**Phlebotomy Technician Basic**
PLAB 55000

Prerequisites: Proof of high school diploma/GED completion. Immunizations, drug, and background check through Precheck. Note: Clinical scrubs are required. Co-requisite: Phlebotomy Practicum. Required textbook for phlebotomy is available at the SJC bookstore.
Students are involved in skill development to perform a variety of blood collection methods using proper techniques and universal precautions. This course includes vacuum collection devices, syringes, capillary skin puncture, butterfly needles and blood culture, and specimen collection on adults, children, and infants. Emphasis on infection prevention, proper patient identification, labeling of specimens and quality assurance, specimen handling, processing, and accessioning. Topics include professionalism, ethics, and medical terminology.

$840.00  CEU 11.2  Hrs: 112
70251
Feb 24 - Mar 22  TBD
90167
May 2 - May 19  TBD
Community Health Worker

Do you enjoy helping address the needs of your community? Then our Community Health Worker/Promotora certification could be the right program for you!

For more information, email healthoccupations&safety@sjcd.edu

Applying to nursing school or radiography?

Prepare by taking San Jac’s HESI A2 Boot Camp

For more information, email healthoccupations&safety@sjcd.edu

281-452-2020 | sanjac.edu/cpd
THE TRAINING CONNECTION
Training and Educational Solutions for Workers and Employers

January - May 2022

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Diesel ....................................................................... 21
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Auto Body Collision

Basic Refinishing
ABDR 55001
Prerequisite: Reading Level 4.
Note: Textbook is required.
This is an introduction to current refinishing products, shop safety and equipment used in the automotive refinishing industry. Emphasis is on surface preparation, masking techniques and refinishing of replacement parts. (ABDR 1431)

$312.00   CEU 9.6   Hrs: 96
70371   North   TWRFM
Jan 18 - May 13 12:46 pm - 1:54 pm

Collision Repair Welding
ABDR 55000
Prerequisite: Reading Level 4.
Note: Textbook Required.
This is a study of collision repair welding and cutting procedures. (ABDR 1307)

$234.00   CEU 6.4   Hrs: 64
70370   North   TWRFM
Jan 18 - May 13 12 pm - 12:45 pm

Structural Analysis I
ABDR 55011
Prerequisite: Reading Level 4.
Note: Textbook is required.
Students learn the roughing and shaping procedures on automotive sheet metal necessary to perform body repairs. Topics include the alignment of component parts such as doors, hood, front-end assemblies and deck lids. (ABDR 1441)

$312.00   CEU 9.6   Hrs: 96
70383   North   TWRFM
Jan 18 - May 13 1:55 pm - 3 pm

Diesel

Basic Brake Systems
DEMR 55006
Prerequisite: Reading Level 4.
Note: Textbook is required.
This is an introduction to the basic principles of brake systems of diesel powered equipment with an emphasis on maintenance, repairs and troubleshooting. (DEMR 1317)

$234.00   CEU 9.6   Hrs: 96
70367   North   WFM
Jan 19 - Mar 9 6 pm - 9 pm

Diesel Engine I
DEMR 55005
Prerequisite: Reading Level 4.
Note: Textbook is required.
This is an introduction to the basic principles of diesel engines and systems. (DEMR 1306)

$234.00   CEU 9.6   Hrs: 96
70372   North   WM
Jan 19 - May 11 6 pm - 8:50 pm

Diesel Engine Testing I
DEMR 55007
Prerequisite: Reading Level 4.
Note: Textbook is required.
Introduces student to diesel engine testing and repair, including associated systems and specialized tools. (DEMR 1410)

$312.00   CEU 9.6   Hrs: 96
70373   North   WM
Jan 19 - May 11 6 pm - 8:50 pm

HVAC Troubleshooting Repair
DEMR 55004
Prerequisite: Reading Level 4.
This course is an introduction to heating, ventilation and air conditioning theory, testing and repair. Emphasis on refrigerant reclamation, safety procedures, specialized tools and repairs. (DEMR 1423)

$312.00   CEU 9.6   Hrs: 96
70374   North   TR
Jan 18 - May 12 6 pm - 8:50 pm

Construction

Adv Pipe Stan/Specs/Install
PFPB 55020
Prerequisite: PFPB 1308 and PFPB 1343
The course covers skill development in motorized equipment, above-ground pipe installation valves, field routing and vessel trim, spring can supports, testing piping systems and equipment, basic plumbing, planning work activities and non-destructive testing (NDT). (PFPB 2332)

$312.00   CEU 9.6   Hrs: 96
70367   North   WFM
Jan 19 - Mar 9 6 pm - 9 pm

To register: All campuses 281-542-2020
Pipefitting: Adv Fab & Install
PFPB 55019
Prerequisites: PFPB 1308 and PFPB 1343
This course focuses on advanced pipe fabrication and pipe alignment for rotating equipment. It includes identifying, describing, applying, and maintaining stream traps, in-line specialties, special piping, hot taps and valves. (PFPB 2333)
$312.00  CEU 9.6  Hrs: 96
90326  North  MWF
Mar 21 - May 13  6 pm - 8:50 pm

Motorcycle Riders Course
Motorcycle-Basic Rider Course
NFND 59032
Prerequisite: Student must have a valid driver’s license or instructional permit. Students must be able to ride a bicycle. Students must also pass the state mandated E-course before registering for the in-person course.
Note: Motorcycle and helmet for class will be provided. Full attendance for each class day is required. No rescheduling or refunds allowed once class begins.
Upon successful course completion, certificate is issued for submission to the Texas Department of Public Safety (DPS). Motorcycles are furnished (250cc). Students must wear over-the-ankle leather shoes/boots with heels, gloves, long-sleeve shirt, long pants, glasses, or face shield. Rider gear is required to be worn on both days of the class. Provided helmet must be worn. Depending on student skill level and size of class, hours may vary. Meets Saturday and Sunday 7 am - 5:00 p.m.
$250.00  CEU 1.9  Hrs: 19
70103  South  SU
Jan 22 - Jan 23  7 am - 5 pm
70104  South  SU
Feb 12 - Feb 13  7 am - 5 pm
90006  South  SU
Mar 5 - Mar 6  7 am - 5 pm
90007  South  SU
Apr 9 - Apr 10  7 am - 5 pm
90008  South  SU
Apr 30 - May 1  7 am - 5 pm
90009  South  SU
May 14 - May 15  7 am - 5 pm
90010  South  SU
May 21 - May 22  7 am - 5 pm

Motorcycle-Basic Experienced Course
NFND 59033
Prerequisite: Student must have a valid driver’s license or instructional permit. Student must be able to ride a motorcycle. Note: Student must provide own motorcycle (minimum of 250 cc) and bike must pass a safety inspection. Students must wear over-the-ankle leather shoes/boots with heels, gloves, long-sleeve shirt, long pants, glasses, or face shield. Helmet must be 3/4 or full helmet with face guard that is D.O.T. approved. Full attendance for each class day is required. No rescheduling or refunds allowed once class begins.
An experienced motorcycle riders course offers street riding skills such as counter steering, turning and advanced braking. The Experienced Motorcycle Riders course is approved by the State for the purpose of dismissing traffic citations issued to motorcyclists. This course is approved for insurance discounts for 3 years. Upon successful course completion, certificate is issued for submission to the Texas Department of Public Safety (DPS).
Saturday 7 am – 4:00 pm
$180.00  CEU .9  Hrs: 9
70403  South  S
Jan 8  7 am - 4 pm
70404  South  S
Jan 29  7 am - 4 pm
70405  South  S
Feb 26  7 am - 4 pm
90336  South  S
Mar 26  7 am - 4 pm
90337  South  S
Apr 30  7 am - 4 pm

Occupational Health & Safety
Certified Occupational Safety Manager-COSM
OSHT 55027
Prerequisites: Must have a minimum of two years of safety, health, and environmental work experience.
Note: Materials are provided.
This course is designed for high-level safety managers. The COSM program is an advanced, executive-level safety program consisting of: essentials of safety management, strategic planning and evaluating for safety success, managing risk, safety finance, communicating the safety message, injury management, and incentives and discipline.
$2050  CEU 4.0  Hrs: 40
90338  Online  MT
Mar 14 - 28  8 am - 5 pm
Certified Occupational Safety Specialist-COSS
OSHT 55016
Prerequisite: None. Note: Materials are provided.
This course builds core competencies in the field of safety for adult learners. COSS is a highly intensive, interactive course that focuses on providing individuals who are responsible for safety, the tools, and techniques to make safety work for them. This is a challenging class requiring study time outside classroom hours.

$1850 CEU 4.0 Hrs: 40
70406 Online MTWRF
Jan 17 - 21 8 am - 5 pm
Jan 17 - 21 8 am - 5 pm
Feb 14 - 18 8 am - 5 pm
Mar 7 - 11 8 am - 5 pm
Apr 4 - 8 8 am - 5 pm
May 2 - 6 8 am - 5 pm

Professional Truck Driver Two
CVOP 53001
Prerequisite: Must sign up for Professional Truck Driver One at the same time AND contact SJC Commercial Truck Driving department at (281)476-188 6.
Note: Textbook is required. It is required that students obtain a Commercial Learners Permit (CLP) before the first day of class; cost of the CLP is $125, and the student must pass Sections 2, 5, 6, and 14. Students must pass their DOT physical, and test negative on a drug examination. This course is a continuation of Professional Truck Driver One. General truck driving with the cab skills development and instruction coordinated with the Department of Transportation. Instruction in the operation of a tractor-trailer combination in city and highway conditions, including control and maneuvering of the vehicle through various traffic situations in different conditions with numerous tractor-trailer combinations.

$1968.00 CEU 12.0 Hrs: 120
70101 Central MTWR
Jan 24 - Mar 3 7 am - 6 pm
70102 Central SU
Jan 29 - May 1 7 am - 6 pm
90004 Central MTWR
Mar 21 - Apr 28 7 am - 6 pm

Truck Driving
Professional Truck Driver One
CVOP 53000
Prerequisite: Must sign up for Professional Truck Driver Two at the same time AND contact SJC Commercial Truck Driving department at (281)476-188 6.
Note: Textbook is required. It is required that students obtain a Commercial Learners Permit (CLP) before the first day of class; cost of the CLP is $125, and the student must pass Sections 2, 5, 6, and 14. Students must pass their DOT physical, and test negative on a drug examination. This course focuses on general truck driving with the cab skills development and instruction coordinated with the Department of Transportation.

$1968.00 CEU 12.0 Hrs: 120
70100 Central MTWR
Jan 24 - Mar 3 7 am - 6 pm
70105 Central SU
Jan 29 - May 1 7 am - 6 pm
90003 Central MTWR
Mar 21 - Apr 28 7 am - 6 pm

Welding
Adv Gas Tungsten ARC (GTAW)
WLDG 55002
Prerequisite: WLDG 1430 or approval of department chair.
Note: Textbook is required.
This course covers advanced topics in GTAW welding, including welding in various positions and directions (WLDG 2451).

$312.00 CEU 12.8 Hrs: 128
70365 North TR
Jan 18 - May 12 6 pm - 9:50 pm

Adv Shielded Metal Arc Welding
WLDG 55008
Prerequisite: WLDG 1428 or approval of department chair.
Note: Textbook is required.
This course covers advanced topics based on accepted welding codes. Training is provided with various electrodes in shielded metal arc welding with open V-groove joints in all positions (WLDG 2443).

$312.00 CEU 12.8 Hrs: 128
70366 North WM
Jan 19 - May 11 6 pm - 9:50 pm

To register: All campuses 281-542-2020
Advanced Pipe Welding
WLDG 55005
Prerequisite: WLDG 2406 or approval of department chair.
Note: Textbook is required.
This course covers advanced topics involving welding of pipe using the shielded metal arc welding process. Topics include electrode selection, equipment setup, and safe shop practices, with an emphasis on weld positions 5G and 6G using various electrodes (WLDG 2453).
$312.00  CEU 12.8  Hrs: 128
90327  North  MTWR
Mar 21 - May 12  6 pm - 9:40 pm

Gas Metal ARC Wldg (GMAW)
WLDG 55004
This course includes a study of the principles of gas metal arc welding, setup and the use of GMAW equipment, and safe use of tools and equipment. It also includes instruction in various joint designs. (WLDG 1430)
$312.00  CEU 12.8  Hrs: 128
70376  North  TR
Jan 18 - May 12  6 pm - 9:50 pm

Intermediate Pipe Welding
WLDG 55036
Prerequisite WLDG 1428
Note: Textbook is required.
This is a comprehensive course on welding of pipe using the shielded metal arc welding (SMAW) process. Welding will be done using various positions. Topics covered include electrode selection, equipment setup, and safe shop practices. (WLDG 2406)
$312.00  CEU 12.8  Hrs: 128
70378  North  TWRM
Jan 18 - Mar 10  6 pm - 9:55 pm

Intro Gas Tungsten ARC Wldg
WLDG 55001
Note: Textbook is required.
This course is an introduction to the principles of gas tungsten arc welding (GTAW), setup/use of GTAW equipment, and safe use of tools and equipment. It includes welding instruction in various positions on joint designs (WLDG 1434).
$312.00  CEU 12.8  Hrs: 128
70384  North  WM
Jan 19 - May 11  6 pm - 9:50 pm

Intro Shielded Metal Arc-SMAW
WLDG 55000
Note: Textbook is required.
This is an introduction to shielded metal arc welding process. Emphasis is placed on power sources, electrode selection, oxy-fuel cutting and various joint designs. Instruction provided in SMAW fillet welds in various positions (WLDG 1428).
$312.00  CEU 12.8  Hrs: 128
70379  North  WM
Jan 19 - May 11  6 pm - 9:50 pm

Oxyfuel Cut and Weld
WLDG 55056
This course covers Oxy-fuel welding and cutting equipment. Includes equipment safety, setup, and maintenance (WLDG 1204).
$156.00  CEU 6.4  Hrs: 64
70381  North  F
Jan 21 - May 13  6 pm - 9:45 pm

Intro Shielded Metal Arc-SMAW
WLDG 55037
Prerequisite: WLDG 1434, WLDG 1430, WLDG 1428
Note: Textbook is required.
This course offers instruction using layout tools and blueprint reading with demonstration and guided practices with some of the following welding processes: oxy-fuel gas cutting and welding, shielding metal arc welding (SMAW), gas metal arc welding (GMAW), flux-cored arc welding (FCAW), gas tungsten arc welding (GTAW) or any other approved welding process. (WLDG 2413)
$312.00  CEU 12.8  Hrs: 128
70380  North  WM
Jan 19 - May 11  6 pm - 9:50 pm
THE TRAINING CONNECTION
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January - May 2022

For more information: 281-459-5483
### Maritime

#### Able Bodied Seaman
MART 55004

**Note:** It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

A mariner who successfully completes our Able Seaman course within one year of application will satisfy the professional examination requirements of 46 CFR 12.401(c)(5) for any national rating endorsement as Able Seaman AND the knot-tying demonstration requirements of 46 CFR 12.405(c) for any national rating endorsement as Able Seaman. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Location</th>
<th>CEU</th>
<th>Hrs</th>
<th>Dates</th>
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<tr>
<td>MART 55004</td>
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<td>4.0</td>
<td>40</td>
<td>May 2 - May 6</td>
<td>8 am - 5 pm</td>
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### Advanced Cargo Handling & Stowage
MARS 55000

**Note:** It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

USCG STCW approved, this course will cover the principles of materials handling and their application to the movement of marine cargoes, safe cargo operations, certification of cargo gear, stresses on cargo gear, mathematical calculations of safe and efficient cargo stowage, de-humidification units, and prevention of moisture damage due to cargo and ship sweat. In addition, this course will examine ship stability and trim and the practical application of these principles in the loading of vessels carrying break bulk, bulk and container cargoes. A container loading project will be completed involving computing stowage, trim, KG, GM, and LCG. The objective of this course is to provide students with the detailed knowledge to support the training outcomes related to Cargo Handling and Stowage at the Management Level and in doing so, satisfy company, national, and international regulations for candidates for certification as master or Chief Mate.

<table>
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<tr>
<th>Course Code</th>
<th>Location</th>
<th>CEU</th>
<th>Hrs</th>
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<td>8 am - 5 pm</td>
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### Advanced Fire Fighting Revalidation
VFFT 55003

**Note:** It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

The completion of Advanced Fire Fighting Revalidation course will satisfy the Advanced Fire Fighting training revalidation requirements of STCW Code Section A-VI/3 and 46 CFR 11.201(h)(1), and 11.303(d), provided that the mariner has at least 1 year of sea service within the last 5 years; AND Tasks 1.3.A, 1.5.A, 2.1.A, 2.1.B, 3.1.A, 3.1.B, 4.1.A, 4.1.B, and 4.1.C from NVIC 09-14, Advanced Fire Fighting.

<table>
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<tr>
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<th>Location</th>
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### Advanced Fire Fighting
VFFT 55000

**Prerequisite:** USCG-approved Basic Fire Fighting.

**Note:** It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

This course of instruction is designed to provide a training experience that combines formal classroom instruction with practical exercises, hands-on shipboard firefighting procedures and tactics, practical training, and assessment. Each student who successfully completes this course will have gained practical knowledge of how to conduct and execute shipboard firefighting procedures and tactics. The course is open to mariners who should have previously completed the training required for Fire Prevention and Fire Fighting (Basic Fire Fighting) to the standards set forth in: Section A-VI, Table A VI/1 of the STCW Code and 46 CFR 11.202(b)(2) for Basic Safety Training prior to the attendance of the Advanced Fire Fighting training. There are no educational requirements. The mariner must be in good health. The student should have the agility, strength and flexibility to maintain balance on a moving deck, rapidly don firefighting personal protection equipment, handle physical labor, climb vertical ladders, handle moderate weights (from 30 to 60 pounds), and haul/move 50 to 100 foot lengths of charged fire hoses. Pursuant to National Maritime Center Policy Letter 11-02.
Advanced Fire Fighting Refresher  
VFFT 55001  
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
This course is to meet the requirements of Advanced Fire Fighting Refresher training requirements of 46 CFR 11.201(h)(1) and 11.303(e) while providing our personnel and the required firefighting training at an easily accessible and convenient location. This syllabus covers the requirements of the Standards of Training Certification and Watchkeeping as amended Chapter VI, Section A-VI/3 and Table A-VI/3. On meeting the minimum standard of competence in Advanced Fire Fighting, a trainee will be competent to control fire-fighting operations aboard ships, organize and train fire parties, inspect and service fire-detection and fire extinguishing systems and equipment, and investigate and compile reports on incidents involving fire.

Advanced Meteorology  
SCIT 55000  
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
This course encompasses the following: the earth-atmosphere system, weather elements, atmospheric thermodynamics, wind systems, cyclones and anti-cyclones, air masses, fronts, middle-latitude cyclones, violent local storms, tropical storms, the synoptic weather map, weather service for merchant shipping, weather forecasting, ocean waves, sea ice and ice accretion, weather map construction and analysis, optimum ship routing utilizing the prevailing and projected weather conditions to advantage, weather routing to avoid adverse conditions, and practice of practical shipboard reporting procedures. Forecasting and hurricane avoidance techniques. Students will be able to understand and interpret synoptic charts and forecast area weather. This syllabus covers the requirements of the 1995 STCW Convention Chapter II, Section A-II/2. This functional element provides the detailed knowledge to support the training outcomes related to the Navigation at the Management Level. Any applicant who has successfully completed this 40-hour Advanced Meteorology course will satisfy the Advanced Meteorology training requirements for STCW certification as Master or Chief Mate on vessels of 500 or more gross tonnage (ITC). The practical assessments in this course will be accepted as the equivalent of the following assessments from the National Assessment Guidelines for Table A-II/2 of the STCW Code: M-6-1A; M-6-2A. Applicants who have successfully completed your course need not present completed Control Sheets for these assessments in application for STCW certification.

To register: All campuses 281-542-2020
Advanced Shiphandling
MARS 55019
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The objective of this course is to provide students with the detailed knowledge to support the training outcomes related to the training requirements of 46 CFR 11.305(a)(3)(i) and 11.307(a)(3) (i) for STCW endorsements as Chief Mate or Master on vessels of 3,000 GT or more and 46 CFR 11.311(a)(3)(i) and 11.313(a) (3)(i) for STCW Code, as amended 2010, endorsements as Master or Chief Mate on vessels of more than 500 GT and less than 3,000 GT and specific tasks from the National Assessment Guidelines found in NVIC 10-14 and 11-14 (Tasks 4.1.B, and 8.1.A through 9.17.A). Applicants are not required to present the completed record of assessment sheets when applying for the STCW endorsement.

$3200.00  CEU 8.0  Hrs: 80
70121  Central  TWRFM
Jan 18 - Jan 28 8 am - 5 pm
70122  Central  MTWRF
Jan 21 - Mar 4 8 am - 5 pm
Apr 4 - Apr 14 8 am - 5 pm
May 16 - May 27 8 am - 5 pm

App Mate Western Routes
MARS 55003
Prerequisite: 540 days seetime.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course provides training to mariners seeking a license as Apprentice Mate (Steersman) of Towing Vessels on Western Rivers provided they have successfully completed our Apprentice Mate (Steersman) Upgrade (33) course or hold a license as Apprentice Mate (Steersman) Near Coastal or Inland or have satisfied the examination requirements for a license as Apprentice Mate (Steersman) Near Coastal or Inland within the previous 12 months. Candidates need not be approved by the U.S. Coast Guard prior to participating in this course. However, a photo ID is required IAW; Pursuant to National Maritime Center Policy Letter 11-02.

$400.00  CEU 0.8  Hrs: 8
70128  Central  M
Jan 18 - Feb 7 8 am - 5 pm
90046  Central  F
Apr 8 - Apr 8 8 am - 5 pm
90047  Central  F
May 20 - May 20 8 am - 5 pm

Advanced Stability
MARS 55006
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
USCG STCW approved. Trainees will become proficient in stability and trim theory and its practicable applications. The course objectives are also aimed at providing the ship’s senior officers with the knowledge and competence sufficient to make full use of the stability booklet required for a vessel by 46 CFR 170.110. This course requires the trainee to have a fundamental understanding of basic stability and trim theory, as well as basic math and trigonometry.

$1000.00  CEU 4.0  Hrs: 40
70123  Central  MTWRF
Jan 10 - Jan 14 8 am - 5 pm
70124  Central  MTWRF
Feb 14 - Feb 18 8 am - 5 pm
90040  Central  MTWRF
Mar 28 - Apr 1 8 am - 5 pm
90041  Central  MTWRF
May 9 - May 13 8 am - 5 pm

Apprentice Mate
MART 55019
Prerequisite: 540 days seetime.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
Each student who successfully completes this course will gain the knowledge and understanding of all subject areas covered in this training course, including the unique aspects of towing vessel management, operations, maneuvering, towing gear, and making and breaking various towing configurations. Safety and emergency response, firefighting, seamanship, U.S. maritime regulations, and meteorology are also presented and examined as part of this training course. This course is open to the candidate who has met or will meet the requirements of 46 CFR 11.466 requirements for national endorsements as apprentice mate (steersman) of towing vessels. Pursuant to National Maritime Center Policy Letter 11-02.

$1600.00  CEU 12.0  Hrs: 120
70125  Central  MTWRF
Jan 18 - Feb 4 8 am - 5 pm
90042  Central  MTWRF
Mar 21 - Apr 7 8 am - 5 pm
90043  Central  MTWRF
May 2 - May 19 8 am - 5 pm
To register: All campuses 281-542-2020

Automatic Radar Plotter Aid
MARS 55015
Prerequisite: Previously passed USCG-approved RADAR class.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
Trainees who successfully complete this course will be able to make efficient and effective use of ARPA as a navigational aid in congested, confined waters, recognize potential threats and make valid navigational and collision-avoidance decisions based on sound ARPA observations in compliance with the Navigation Rules and the International Regulations for Preventing Collisions at Sea (COLREGs 1972). As a prerequisite to attendance, the trainees must either hold a current endorsement to their U.S. Coast Guard License as Radar Observer (Unlimited) or present proof of successful completion of a U.S. Coast Guard-approved course for endorsement as Radar Observer (Unlimited) within the one year prior to the ARPA course. Pursuant to National Maritime Center Policy Letter 11-02.

$700.00  CEU 4.0  Hrs: 40
70129  Central  8 am - 5 pm
Jan 10 - Jan 14
70130  Central  8 am - 5 pm
Feb 14 - Feb 18
90048  Central  8 am - 5 pm
Mar 21 - Mar 25
90049  Central  8 am - 5 pm
Apr 11 - Apr 15
90050  Central  8 am - 5 pm
May 9 - May 13

Basic Fire Fighting (BST Pt 1)
FIRS 55001
Prerequisite: None. Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. Students must be clean shaven for this class to ensure proper fitting of SCBA mask. Clothing: Long pants, closed toe shoes with socks, short sleeve shirt (no tank tops).
The course is open primarily to entry-level mariners and preferably should be given before they take up employment in sea-going vessels. There are no educational requirements. The mariner must be in good health. The student should have the agility, strength and flexibility to maintain balance on a moving deck, rapidly don firefighting personal protection equipment, handle physical labor, climb vertical ladders, handle moderate weights (from 30 to 60 pounds), and haul/move 50 to 100 foot lengths of charged fire hoses. Pursuant to National Maritime Center Policy Letter 11-02.

$500.00  CEU 1.6  Hrs: 16
70131  Central  8 am - 5 pm
Jan 4 - Jan 5
70132  Central  8 am - 5 pm
Jan 13 - Jan 14
70133  Central  8 am - 5 pm
Jan 25 - Jan 26
70134  Central  8 am - 5 pm
Feb 3 - Feb 4
70135  Central  8 am - 5 pm
Feb 8 - Feb 9
70136  Central  8 am - 5 pm
Feb 17 - Feb 18
70137  Central  8 am - 5 pm
Feb 22 - Feb 23
90051  Central  8 am - 5 pm
Mar 3 - Mar 4
90052  Central  8 am - 5 pm
Mar 8 - Mar 9
90053  Central  8 am - 5 pm
Mar 22 - Mar 23
90054  Central  8 am - 5 pm
Mar 31 - Apr 1
90055  Central  8 am - 5 pm
Apr 5 - Apr 6
90056  Central  8 am - 5 pm
Apr 19 - Apr 20
90057  Central  8 am - 5 pm
Apr 28 - Apr 29
90058  Central  8 am - 5 pm
May 3 - May 4
90059  Central  8 am - 5 pm
May 12 - May 13
90060  Central  8 am - 5 pm
May 17 - May 18
90061  Central  8 am - 5 pm
May 26 - May 27
### Basic Safety Training Refresher

**MART 55020**

*Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

Students must be clean shaven for this class to ensure proper fitting of SCBA mask. Clothing: Long pants, closed toed shoes with socks, short sleeve shirt (no tank tops) Students must be able to swim or float unassisted for 60 seconds.*

This course is for applicants who cannot meet the requirement for one year of sea service within the last five years, as described in 46 CFR 11.302(c) or 46 CFR 12.602(c). They will be required to meet the requirements of 46 CFR 11.302(a) or 46 CFR 12.602(e) by completing an approved refresher training.

The student should have the agility, strength and flexibility to maintain balance on a moving deck, rapidly don firefighting personal protection equipment, handle physical labor, climb vertical ladders, handle moderate weights (from 30 to 60 pounds), and haul/move 50 to 100 foot lengths of charged fire hoses. Pursuant to National Maritime Center Policy Letter 11-02.

**$750.00**

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### Basic Ship & Steer Control Sys

**MARS 55018**

*Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

The completion of this course will satisfy the competency requirements of Table A-II/1 of the STCW, as amended 2010, and the tasks listed below from NVIC 12-14, for Officer in Charge of a Navigational Watch on Vessels of 500 GT or more, and will satisfy the training requirements of 46 CFR 11.309(a)(4)(xi); AND The following Tasks from Enclosure (3) to NVIC 12-14: 1.8.A, 1.8.B, 9.1.A, 9.2.A, 9.3.A, 9.4.A, AND 9.5.A.

**$2000.00**

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### Basic Training Revalidation

**MARI 55004**

*Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

Students must be clean shaven for this class to ensure proper fitting of SCBA mask. Clothing: Long pants, closed toed shoes with socks, short sleeve shirt (no tank tops) Students must be able to swim or float unassisted for 60 seconds.*

The completion of Basic Training Revalidation course will satisfy the continued competency requirements for Personal Survival Techniques and Fire Prevention and Fire Fighting in STCW as amended 2010, Section A-VI/1, 46 CFR 11.302(d) and 46 CFR 12.602(d), provided that they have at least one year of sea service in the last five years.

**$300.00**

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To register: All campuses 281-542-2020
Bridge Resource Management
MART 55006
Prerequisite: AB, Mate or Master’s license.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course is open to mariners seeking a certification as Officer In Charge of a Navigational Watch on vessels of 500 or more gross tonnage (ITC) or as Master or an officer in charge of the navigational watch on vessel of less than 500 gross tonnage limited to near coastal waters. Pursuant to National Maritime Center Policy Letter 11-02.

<table>
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$600.00 CEU 2.4 Hrs: 24
70150 Central Jan 3 - Jan 5 8 am - 5 pm
90080 Central May 18 - May 20 8 am - 5 pm

Celestial Navigation
MARS 55008
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
USCG STCW approved, this course covers the most common forms of position fixing by celestial bodies. Subjects include the study of celestial bodies; their locations and apparent motion relative to an observer on Earth; their ephemera elements of the celestial sphere; concepts and use of time, including predictions of celestial phenomena, nautical astronomy, sextant and altitude correction, sight reduction, and lines of position; meridian transits; time of sunrise, sunset, and noon; star identification and selection; sailings; and ocean route planning. The course will encompass celestial theory derived from qualitative and quantitative analysis of the combined coordinate systems for reductions of celestial observations to lines of position. Celestial observations will be used to determine compass error. Studies will also involve practical application through the use of the sextant, azimuth ring, alidade, and other standard shipboard equipment and publications. Course is designed to enable the applicant to calculate and plot celestial observations to determine the vessels position, determine gyro and compass error by celestial observations, and determine the vessels position using terrestrial navigation practices. The objective of the course is to provide students with the detailed knowledge to support the training outcomes related to celestial navigation at the operational level and, in doing so, satisfy company, national and international.

$2500.00 CEU 12.0 Hrs: 120
70152 Central Feb 14 - Mar 4 8 am - 5 pm
90082 Central May 9 - May 27 8 am - 5 pm

To register: All campuses 281-542-2020
DDE 1000/4000 HP
MARS 55010
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This four-week USCG-approved course provides limited HP designated duty engineer candidates practical knowledge and training in all phases of off-shore supply and towing vessel engine room operations in preparation for licensing. Topics covered include engine room safety, tools and supplies, piping system hardware, miscellaneous piping systems, pollution abatement equipment, vessel habitability and fluid power systems, and electricity generating and diesel propulsion plants. Emphasis is placed on theory of operation and arrangements, monitoring procedures and conducting of machinery space rounds, inspections and record keeping, and engine room operating procedures.
$4000.00  CEU 16.0  Hrs: 160
50098   Central  MTWRF
Jan 3 - Jan 28  8 am - 5 pm
70153   Central  MTWRF
90083   Central  MTWRF
Mar 21 - Apr 14  8 am - 5 pm
90084   Central  MTWRF
May 2 - May 27  8 am - 5 pm

Electrical Machinery and Basic Electronics - OICEW
MARI 55006
The completion of the Electrical Machinery and Basic Electronics (SANJCC-861) course will satisfy the training requirements of 46 CFR 11.329(a)(4)(x) for STCW endorsements as OICEW on vessels on vessels powered by main propulsion machinery of 750 kW I 1,000 HP propulsion power or more. The following specific TASKs from the OICEW NVIC 17-14: 6.1.A; 6.1.B; 6.1.C; 6.1.D; 6.1.E and 6.2.A. applicants are not required to present completed Task Control sheets in application for an STCW endorsement.
$4000.00  CEU 16.0  Hrs: 160
70295   Central  MTWRF
Jan 10 - Feb 4  8 am - 5 pm
70296   Central  MTWRF
Feb 7 - Mar 4  8 am - 5 pm
90224   Central  MTWRF
Mar 21 - Apr 14  8 am - 5 pm
90225   Central  MTWRF
May 2 - May 27  8 am - 5 pm

Electronic Chart Display Information System (ECDIS)
MART 55005
Prerequisite: Previously passed USCG-approved RADAR class. Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course is designed for mariners employed on vessels equipped with modern ECDIS navigation systems. The course is also of value to individuals who require a knowledge of electronic navigation and charting procedures. Trainees undertaking this course should have some formal instruction in terrestrial navigation and preferably have at minimum some familiarization with visual navigation, have accomplished a period of supervised bridge watch-keeping duties, and have prior completion of basic radar/ARPA. Trainees should also have familiarization with personal computing operating systems, keyboards and mice, and/or trackballs. Pursuant to National Maritime Center Policy Letter 11-02.
$1000.00  CEU 4.0  Hrs: 40
70154   Central  MTWRF
Jan 31 - Feb 4  8 am - 5 pm
70155   Central  MTWRF
Feb 21 - Feb 25  8 am - 5 pm
90085   Central  MTWRF
Mar 28 - Apr 1  8 am - 5 pm
90089   Central  MTWRF
Apr 18 - Apr 22  8 am - 5 pm
90090   Central  MTWRF
May 16 - May 20  8 am - 5 pm

Engine Room Resource Mgmt
MARS 55020
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The completion of this course will satisfy the engine resource management training requirements of 46 CFR 11.325(a)(3)(i) and (b)(1); 46 CFR 11.327(a)(3)(i) and (b)(1); 46 CFR 11.329(a)(4)(iv); 46 CFR 11.331(a)(3)(i) and (b)(1); 46 CFR 11.333(a)(3)(i) and (b)(1); and leadership and team working skills requirements of 46 CFR 11.329(c); and satisfy the engine resource management knowledge requirement of Table A-III/1 of the STCW Code, as amended 2010, within Function: Marine engineering at the operational level; Competence: Maintain a safe engineering watch. Specific tasks from NVIC 17-14 Officer in Charge of an Engineering Watch: 1.1.F; 1.4.A; 3.1.A; 16.1.A; 16.2.A; 16.3.A; 16.4.A.
$1000.00  CEU 4.0  Hrs: 40
70156   Central  MTWRF
Jan 10 - Jan 14  8 am - 5 pm
70157   Central  MTWRF
Feb 21 - Feb 25  8 am - 5 pm
First Aid & CPR (BST Part 2)
EMSP 55052
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course is open primarily to entry-level mariners and other mariners needing to satisfy the emergency medical training requirements and preferably should be given before they take up employment in sea-going vessels. There are no educational requirements. Pursuant to National Maritime Center Policy Letter 11-02.

First Aid & CPR (BST Part 2)
EMSP 55052

$100.00 CEU 0.8 Hrs: 8
70158 Central M
Jan 3 - Jan 3 8 am - 5 pm
70159 Central M
Jan 24 - Jan 24 8 am - 5 pm
70160 Central M
Feb 7 - Feb 7 8 am - 5 pm
70161 Central M
Feb 21 - Feb 21 8 am - 5 pm
90091 Central M
Mar 7 - Mar 7 8 am - 5 pm
90092 Central M
Mar 21 - Mar 21 8 am - 5 pm
90093 Central M
Apr 4 - Apr 4 8 am - 5 pm
90094 Central M
Apr 18 - Apr 18 8 am - 5 pm
90095 Central M
May 2 - May 2 8 am - 5 pm
90096 Central M
May 16 - May 16 8 am - 5 pm

Global Maritime Distress and Safety Systems (GMDSS)
MARS 55004
Prerequisite: AB, Mate, or Master’s License.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course framework requires a little knowledge of maritime radio communication practice but a working knowledge of English as a second language. Elementary computer skills are assumed in the recommended course timetable. Candidates are assumed to have basic computer skills to participate in the course. However, additional computer skills training will be required by candidates without any basic proficiency in the use of computers. All students must have at least one year experience as a member of a navigational watch on the bridge of oceangoing vessels or service as a licensed Radio Officer or Engineer. Cadets or candidates for U.S. Coast Guard licenses must be members of a formal training program such as at a state or Federal Maritime Academy or have acquired equivalent experience and basic communications training as a prerequisite for this course. The course shall be taught in English. If a student speaks the course language as a second language, he or she shall demonstrate total fluency, both written and oral, of GMDSS technical terms in the language used in teaching the course. Candidates desiring the license must submit their completed application package to the appropriate U.S. Coast Guard Regional Examination Center for evaluation as prescribed by applicable regulations and policies. Candidates need not be approved by the U.S. Coast Guard prior to participating in this course. However, a photo ID is required. Pursuant to National Maritime Center Policy Letter 11-02 appropriate photo identification is required for enrollment into a USCG-approved course.

Leadership & Managerial Skills
MART 55021
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course is open to mariners who are pursuing STCW endorsement and must satisfy the requirements to have demonstrated the following competencies, application of leadership and team working skills in Tables A-II/1 or A-III/1 of the STCW Code, as amended; and/or use of leadership and managerial skills in Tables A-II/2 or A-III/2 of the STCW Code, as amended. Pursuant to National Maritime Center Policy Letter 11-02.

Global Maritime Distress and Safety Systems (GMDSS)
MARS 55004
Prerequisite: AB, Mate, or Master’s License.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course framework requires a little knowledge of maritime radio communication practice but a working knowledge of English as a second language. Elementary computer skills are assumed in the recommended course timetable. Candidates are assumed to have basic computer skills to participate in the course. However, additional computer skills training will be required by candidates without any basic proficiency in the use of computers. All students must have at least one year experience as a member of a navigational watch on the bridge of oceangoing vessels or service as a licensed Radio Officer or Engineer. Cadets or candidates for U.S. Coast Guard licenses must be members of a formal training program such as at a state or Federal Maritime Academy or have acquired equivalent experience and basic communications training as a prerequisite for this course. The course shall be taught in English. If a student speaks the course language as a second language, he or she shall demonstrate total fluency, both written and oral, of GMDSS technical terms in the language used in teaching the course. Candidates desiring the license must submit their completed application package to the appropriate U.S. Coast Guard Regional Examination Center for evaluation as prescribed by applicable regulations and policies. Candidates need not be approved by the U.S. Coast Guard prior to participating in this course. However, a photo ID is required. Pursuant to National Maritime Center Policy Letter 11-02 appropriate photo identification is required for enrollment into a USCG-approved course.

Leadership & Managerial Skills
MART 55021
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course is open to mariners who are pursuing STCW endorsement and must satisfy the requirements to have demonstrated the following competencies, application of leadership and team working skills in Tables A-II/1 or A-III/1 of the STCW Code, as amended; and/or use of leadership and managerial skills in Tables A-II/2 or A-III/2 of the STCW Code, as amended. Pursuant to National Maritime Center Policy Letter 11-02.

Global Maritime Distress and Safety Systems (GMDSS)
MARS 55004
Prerequisite: AB, Mate, or Master’s License.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course framework requires a little knowledge of maritime radio communication practice but a working knowledge of English as a second language. Elementary computer skills are assumed in the recommended course timetable. Candidates are assumed to have basic computer skills to participate in the course. However, additional computer skills training will be required by candidates without any basic proficiency in the use of computers. All students must have at least one year experience as a member of a navigational watch on the bridge of oceangoing vessels or service as a licensed Radio Officer or Engineer. Cadets or candidates for U.S. Coast Guard licenses must be members of a formal training program such as at a state or Federal Maritime Academy or have acquired equivalent experience and basic communications training as a prerequisite for this course. The course shall be taught in English. If a student speaks the course language as a second language, he or she shall demonstrate total fluency, both written and oral, of GMDSS technical terms in the language used in teaching the course. Candidates desiring the license must submit their completed application package to the appropriate U.S. Coast Guard Regional Examination Center for evaluation as prescribed by applicable regulations and policies. Candidates need not be approved by the U.S. Coast Guard prior to participating in this course. However, a photo ID is required. Pursuant to National Maritime Center Policy Letter 11-02 appropriate photo identification is required for enrollment into a USCG-approved course.

Leadership & Managerial Skills
MART 55021
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course is open to mariners who are pursuing STCW endorsement and must satisfy the requirements to have demonstrated the following competencies, application of leadership and team working skills in Tables A-II/1 or A-III/1 of the STCW Code, as amended; and/or use of leadership and managerial skills in Tables A-II/2 or A-III/2 of the STCW Code, as amended. Pursuant to National Maritime Center Policy Letter 11-02.
Leadership and Teamwork
MART 55022
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
A mariner who successfully completes the leadership and teamwork skills (SANJCC 768) course will satisfy the Leadership and Teamworking Skills requirements for certification as Officer in Charge of a Navigational Watch or Officer in Charge of an Engineering Watch for the Application of Leadership and Teamworking Skills from Tables A-II/1 or A-III/1 of the STCW Code, as amended; and the leadership and teamworking skills within 46 CFR 11.309; 46 CFR 11.319; 46 CFR 11.321; and the specific tasks from the National Assessment Guidelines found in NVIC 12-14 (Tasks 18.1.A thru 18.5.A); and the leadership and teamworking skills within 46 CFR 11.329; and the specific tasks from the National Assessment Guidelines found in NVIC 17-14 (Tasks 16.1.A thru 16.4.A) an endorsement as Officer in Charge of an Engineering Watch. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

Management of Electrical & Electronic Control Equipment (MEECE)
MARI 55000
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course will satisfy the Management of Electrical and Electronic Control Equipment training requirements of 46 CFR 11.325(a)(3)(iii) for original and (b)(3) for renewal; 46 CFR 11.327(a)(3)(iii) for original and (b)(3) for renewal; 46 CFR 11.331(a)(3)(iii) for original and (b)(3) for renewal; and 46 CFR 11.333(a)(3)(iii) for original and (b)(3) for renewal.

Management of Medical Care
NFND 59623
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The completion of the Management of Medical Care course will satisfy the management of medical care training requirements of Table A-II/2 of the STCW Code, as amended 2010; and 46 CFR 11.305(a)(3)(ix); 11.307(a)(3)(ix); 11.311(a)(3)(vi); 11.313(a)(3)(vi) and 11.315(a)(3)(ii). The specific tasks from the National Assessment Guidelines found in NVIC 10-14 CH1; Tasks 15.5.A, 19.1, 19.2, and 19.3.

To register: All campuses 281-542-2020
Master 100 Tons/Mate 200 Tons
MART 55001
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The student who presents his or her Certificate of Training within one year of the completion of training will satisfy the examination requirements of 46 CFR 11.201(j) for original issuance, 46 CFR 10.227(e)(1)(ii) for renewal, and 46 CFR 10.227(i) for reissuance of a merchant mariner endorsement as Master or Mate of not more than 100 gross tons Upon Near Coastal, or Great Lakes and Inland, or Inland Waters; and the examination requirements of 46 CFR 11.201(j) for original issuance, 46 CFR 10.227(e)(1)(iii) for renewal, and 46 CFR 10.227(i) for reissuance of a merchant mariner endorsement as Operator of Uninspected Passenger Vessels (OUPV) Upon Near Coastal, or Great Lakes and Inland, or Inland Waters.

$1200.00  CEU 8.0  Hrs: 80
70282  Central  MTWRF
Jan 3 - Jan 14  8 am - 5 pm
70283  Central  MTWRF
Feb 14 - Feb 25  8 am - 5 pm
90209  Central  MTWRF
Mar 21 - Apr 1  8 am - 5 pm

Medical Care Provider
EMSP 55019
Prerequisite: None. Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
San Jacinto College Maritime Medical Care Provider (SANJCC 310) course is intended to provide the necessary training for mariners seeking to complete the requirements to provide medical first aid on board ships. Any student who successfully completes the training and presents a certificate of training within five years to a US Coast Guard will satisfy the Medical First Aid training requirements of Section A-VI/4 and Table A-VI/4-1 of the STCW Code, as amended; and the Medical First-Aid Provider training requirements of 46 CFR 11.309, 11.319, 11.329, 11.335 and 46 CFR 12.619(a)(1). A mariner who successfully completes our Medical Care Provider (SANJCC 310) course will satisfy the following STCW Code Table A-VI/4-1; and the competency requirements of 46 CFR 12.619(a)(2); and the Medical First-Aid Provider training requirements of 46 CFR 11.309(a)(4)(i); 46 CFR 11.317(a)(3)(i); 46 CFR 11.319(a)(4)(i); 46 CFR 11.329(a)(4)(i); 46 CFR 11.335(a)(3)(i); and 46 CFR 12.619(a)(1). Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$800.00  CEU 2.4  Hrs: 24
70284  Central  WRF
Jan 26 - Jan 28  8 am - 5 pm
90210  Central  MTW
Mar 7 - Mar 9  8 am - 5 pm
90211  Central  MTW
Apr 18 - Apr 20  8 am - 5 pm

Meteorology (Operational)
SCIT 55001
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course provides the background knowledge, and student will have a thorough understanding of meteorology. The course provides an introduction to meteorology with specific emphasis on marine applications. Focuses on ocean weather phenomena as they impact vessel operations and the role of the ship’s officer in observing, recording, and analyzing developing weather patterns. Knowledge of the characteristics of various weather systems, reporting procedures, and recording systems.

$850.00  CEU 4.0  Hrs: 40
70287  Central  MTWRF
Jan 10 - Jan 14  8 am - 5 pm
90214  Central  MTWRF
Apr 4 - Apr 8  8 am - 5 pm

OICEW Instrumentation
MARI55005
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The completion of the Instrumentation (SANJCC-230) course will satisfy the Control System training requirements of 46 CFR 11.329(a)(4)(xi) for STCW endorsements as OICEW on vessels on vessels powered by main propulsion machinery of 750 kW I 1,000 HP propulsion power or more. The following specific TASKs from the OICEW NVIC 17-14: 6.3.A; 7.1.A; 7.2.A; 7.2.B; 7.3.A; 7.4.A; 7.5.A; 7.5.B; and 7.5.C Applicants are not required to present the completed record of assessment sheets when applying for the STCW endorsement.

$4000.00  CEU 16.0  Hrs: 160
70288  Central  MTWRF
Jan 10 - Feb 4  8 am - 5 pm
70289  Central  MTWRF
Feb 7 - Mar 4  8 am - 5 pm
90216  Central  MTWRF
Mar 21 - Apr 14  8 am - 5 pm
90217  Central  MTWRF
May 2 - May 27  8 am - 5 pm
OICEW-Auxiliary Machinery  
MARI 55013  
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. 
This course will satisfy Auxiliary Machinery training requirements of 46 CFR 1.329(a)(4)(vi) for STCW endorsements as OICEW on vessels powered by main propulsion machinery of 750 kW I 1,000 HP propulsion power or more; and satisfy the specific TASKs from the OICEW NVIC 17-14: 4.2.A 4.3.M, 4.3.N, 4.3.O, 4.3.P, 4.3.Q, 4.3.R, 4.3.S, 4.3.T, 4.3.U, 4.3.V, 5.1.A, 5.2.A, 5.2.B, 5.2.C, 5.2.D, 5.2.E, and 5.3.A. Satisfy the Engineering Terminology and Shipboard Operations (ETSO) training requirements of 46 CFR 11.329(a)(4)(v) for STCW endorsements as OICEW on vessels powered by main propulsion machinery of 750 kW I 1,000 HP propulsion power or more.  
$4000.00  
CEU 12.0  
Hrs: 120  

70290  
Jan 10 - Jan 28  
8 am - 5 pm  
Central  
MTWRF  

70291  
Feb 7 - Feb 25  
8 am - 5 pm  
Central  
MTWRF  

90218  
Mar 21 - Apr 8  
8 am - 5 pm  
Central  
MTWRF  

90219  
May 2 - May 20  
8 am - 5 pm  
Central  
MTWRF  

OICEW-Diesel Engine  
MARI 55007  
This course will satisfy the Motor Plants training requirements of 46 CFR 11.329(a)(4)(ix) towards an STCW endorsement as OICEW on vessels on vessels powered by main propulsion machinery of 750 kW/1,000 HP propulsion power or more; will be credited with the following specific TASKs from the OICEW NVIC 17-14: 1.1.A; 1.1.B; 1.1.E; 1.1.F; 1.2.A; 3.1.A; 4.1.A; 4.2.A; 4.3.A (Motor); 4.3.C; 4.3.F; 6.1.B; and 6.1.D. Applicants are not required to present the completed record of assessment sheets when applying for the STCW endorsement.  
$4000.00  
CEU 16.0  
Hrs: 160  

70292  
Jan 10 - Feb 4  
8 am - 5 pm  
Central  
MTWRF  

70293  
Feb 7 - Mar 4  
8 am - 5 pm  
Central  
MTWRF  

90220  
Mar 21 - Apr 14  
8 am - 5 pm  
Central  
MTWRF  

90221  
May 2 - May 27  
8 am - 5 pm  
Central  
MTWRF  

Personal Survival Techniques  
(BST Part 3)  
MART 55014  
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. 
The course is open primarily to entry-level mariners and preferably should be given before they take up employment in sea going vessels. There are no educational requirements. The mariner must be in good health. The student should have the agility, strength, and flexibility to maintain balance on a moving deck, rapidly don an exposure suit, handle physical labor, climb vertical ladders, and handle moderate weights (from 30 to 60 pounds). Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.  
$300.00  
CEU 1.2  
Hrs: 12  

70297  
Jan 6 - Jan 7  
8 am - 5 pm  
Central  
RF  

70298  
Jan 27 - Jan 28  
8 am - 5 pm  
Central  
RF  

70299  
Feb 10 - Feb 11  
8 am - 5 pm  
Central  
RF  

70300  
Feb 24 - Feb 25  
8 am - 5 pm  
Central  
RF  

90226  
Mar 10 - Mar 11  
8 am - 5 pm  
Central  
RF  

90227  
Mar 24 - Mar 25  
8 am - 5 pm  
Central  
RF  

90228  
Apr 7 - Apr 8  
8 am - 5 pm  
Central  
RF  

90229  
Apr 21 - Apr 22  
8 am - 5 pm  
Central  
RF  

90230  
May 5 - May 6  
8 am - 5 pm  
Central  
RF  

90231  
May 19 - May 20  
8 am - 5 pm  
Central  
RF  

Proficiency in Survival Craft  
MART 55009  
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. 
USCG and STCW approved, this course provides the knowledge, understanding, and proficiency required to take charge of a survival craft during and after launching. Topics include all the knowledge and duties associated with management of the preparation, embarkation, launching, and taking command of a lifeboat under oars or power or an inflatable life raft.  
$700.00  
CEU 3.2  
Hrs: 32  

70301  
Jan 10 - Jan 13  
8 am - 5 pm  
Central  
MTWR  

70302  
Feb 7 - Feb 10  
8 am - 5 pm  
Central  
MTWR  

To register: All campuses 281-542-2020
To register: All campuses 281-542-2020

Proficiency In Survival Craft Refresher
MARS 55029

Prerequisite: Previously passed Basic Safety Training.

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

The completion of Proficiency in Survival Craft Refresher course will satisfy the competency requirements of Table A-VI/2-1 of the STCW Code, as amended 2010, for Proficiency in Survival Craft and Rescue Boats Other Than Fast Rescue Boats (PSC), for those seafarers not having evidence of 1 year of sea service within the last 5 years, provided that the applicant had previously been issued a Proficiency in Survival Craft and Rescue Boats other than Fast Rescue Boats endorsement and will satisfy the professional examination and practical demonstration requirements of 46 CFR 12.407(b)(3) for endorsements for Lifeboatman and PSC. Applicants are not required to present completed record of assessment sheets when applying for the STCW endorsement.

$500.00  CEU 1.6  Hrs: 16
70303  Central  WR  Jan 12 - Jan 13  8 am - 5 pm
70304  Central  WR  Feb 9 - Feb 10  8 am - 5 pm
90235  Central  WR  Mar 9 - Mar 10  8 am - 5 pm
90236  Central  WR  Apr 13 - Apr 14  8 am - 5 pm
90237  Central  WR  May 11 - May 12  8 am - 5 pm

QMED-Oiler
MARS 55017

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

This four-week course includes hands-on practical and a classroom lecture portion for theory and familiarization.

$3500.00  CEU 14.5  Hrs: 145
70305  Central  TWRFM  Jan 18 - Feb 4  8 am - 5 pm
70306  Central  MTWRF  Feb 14 - Mar 4  8 am - 5 pm
90238  Central  MTWRF  Apr 18 - May 6  8 am - 5 pm

Qualified Assessor
MARS 55030

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

This course will satisfy the requirements for Qualified Assessor training and instruction in assessment techniques of 46 CFR 10.405(a)(1) and 46 CFR 10.405(d). To provide knowledge and skills for trainees to administer, supervise and monitor training and assessment of seafarer competence in accordance with the provisions of Section A-1/6 of the STCW Code.

$650.00  CEU 2.4  Hrs: 24
70307  Central  MTW  Jan 24 - Jan 26  8 am - 5 pm
70308  Central  MTW  Feb 21 - Feb 23  8 am - 5 pm
90239  Central  WRF  Mar 23 - Mar 25  8 am - 5 pm
90240  Central  MTW  Apr 11 - Apr 13  8 am - 5 pm

RFPEW
MARI 55002

Any applicant who successfully completed your Rating Forming Part of an Engineering Watch Motor Assessments Only (SANJCC-746) course, including specific practical assessments from the Guidelines for Qualification for STCW Endorsements as Rating Forming Part of an Engineering Watch, NVIC 07-14 will satisfy the assessment requirement of 46 CFR 12.609(a)(3) and Table A-III/4 of the Seafarers’ Training, Certification and Watchkeeping (STCW) Code, as amended, 2010, Specification of Minimum Standard of Competence for Ratings Forming Part of an Engineering Watch. Applicants using this approval to apply for endorsement as RFPEW-Motor Only must document at least 60 days of seagoing service that involves experience associated with engine room functions and involves the performance of duties carried out under the direct supervision of an engineer officer or a qualified STCW rating. Those specific TASKs performed in the course are considered equivalent to those of NVIC 07-14, and are: 1.1.A; 1.1.B(M); 1.1.C; 1.1.D; 1.1.E; 1.1.F; 1.1.G; 1.1.H(M); 1.1.H(M/G); 1.1i(M); 1.1j. K1.2.A; 1.2.B; 1.2.C; 1.2.D; 1.2.E; 1.2.F; 1.3.A; 1.3.B; 1.3.C; 2.1.A; 2.1.B; 2.1.C; 2.2.A; 2.2.B; 2.3.A; 3.1.B; 4.1.A; 4.2.A; 4.2.B. Applicants who have successfully completed your course need not present completed "Control Sheets" for these assessments in application for STCW certification. Removal of the Motor Only limitation shall be satisfied by submission of the following completed TASKs from NVIC 07-14: 1.1.B(S); 1.1.B(G); 1.1.H(S); 1.1.I(S); 1.1.I(G); 3.1.A; 3.1.G; 3.1.E; 3.1.F; 3.1.G; 3.1.H; and 3.1.

$900.00  CEU 2.4  Hrs: 8
70294  Central  MTW  Feb 7 - Feb 9
90222  Central  MTW  Mar 7 - Mar 9
90223  Central  MTW  May 9 - May 11

To register: All campuses 281-542-2020
Radar Obs (Inland/GIWW) Recert
MART 55025
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The completion of Radar Observer (Inland Waters and GIWW) Recertification course will satisfy the requirements of 46 CFR 11.480(d) for renewal of a Radar Observer (Inland Waters and GIWW) endorsement.

$225.00  CEU 0.8  Hrs: 8
70313  Central  F
Jan 14 - Jan 14  8 am - 5 pm
70314  Central  F
Feb 18 - Feb 18  8 am - 5 pm
90248  Central  F
Mar 11 - Mar 11  8 am - 5 pm
90249  Central  F
Apr 1 - Apr 1  8 am - 5 pm
90250  Central  F
Apr 29 - Apr 29  8 am - 5 pm
90251  Central  F
May 13 - May 13  8 am - 5 pm

Radar Observer Recertification
MART 55010
Prerequisite: Must have held a RADAR certificate within the past five years. Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

This course is intended for candidates to satisfy the requirements of 46 CFR 10.480(d) for renewal of any Radar Observer endorsement. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$225.00  CEU 0.8  Hrs: 8
70309  Central  F
Jan 14 - Jan 14  8 am - 5 pm
70310  Central  F
Feb 18 - Feb 18  8 am - 5 pm
90241  Central  F
Mar 11 - Mar 11  8 am - 5 pm
90242  Central  F
Apr 1 - Apr 1  8 am - 5 pm
90243  Central  F
Apr 29 - Apr 29  8 am - 5 pm
90244  Central  F
May 13 - May 13  8 am - 5 pm

Radar Observer-Inland
MART 55007
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course is open to and principally intended for candidates for certification as operators or officers in charge of a navigational watch. Prior to enrolling in this course, the trainee should have completed at least one year at sea and preferably have gained some experience in bridge watch-keeping. The course would also be of value to others using radar for example, those working harbor craft, patrol launches, and training vessels, in which case the entry standards may be adjusted to suit the particular circumstances. However, the trainee background for each course should be similar. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$400.00  CEU 3.2  Hrs: 32
70311  Central  MTWR
Jan 10 - Jan 13  8 am - 5 pm
70312  Central  MTWR
Feb 14 - Feb 17  8 am - 5 pm
90245  Central  MTWR
Mar 21 - Mar 24  8 am - 5 pm
90246  Central  MTWR
Apr 11 - Apr 14  8 am - 5 pm
90247  Central  MTWR
May 9 - May 12  8 am - 5 pm

Radar Observer-Unlimited
MART 55008
Prerequisite: Previously passed USCG-approved Masters License class. Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

Each student who successfully completes this course will gain the knowledge and understanding of the aspects covered, including the theory necessary for an understanding of how radar information is obtained and displayed. In addition, an understanding of the limitations and accuracy of radar information, the formation and recognition of unwanted responses. The correct use of radar operational controls and adjustments to obtain an optimal display and checks on radar set performance are emphasized. This course is open to and principally intended for candidates for certification as operators or officers in charge of a navigational watch. Prior to enrolling in this course, the trainee should have completed at least one year at sea and preferably have gained some experience in bridge watch-keeping. The course would also be of value to others using radar for example, those working harbor craft, patrol launches, and training vessels, in which case the entry standards may be adjusted to suit the particular circumstances. However, the trainee background for each course should be similar. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.
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<tr>
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<th>Course Name</th>
<th>Description</th>
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<td>CEU 4.0 Hrs: 40</td>
<td>Maritime 39</td>
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<tr>
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<td>Central MTWRF</td>
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<td>90254</td>
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<td>May 2 - May 6 8 am - 5 pm</td>
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<td>Safety &amp; Social Res (BST Pt 4) MART 55016</td>
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<td>90263</td>
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**Search & Rescue (Op Level)**
MARS 55023
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course will satisfy the training requirements of 46 CFR 11.309(a)(4)(iii) for an STCW endorsement as Officer in Charge of a Navigational Watch on vessels of 500 or more gross tonnage (ITC). The following practical assessment performed during this course have been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 13-14 Guidelines on Qualifications for Officer in Charge of a Navigational Watch on Vessels of 500 GT or More: 6.1.A. The following practical assessment performed during this course has been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 13-14 Master and Officer in Charge of a Navigational Watch of Vessels of Less Than 500 GT Limited to Near-Coastal Waters: 4.1.A. Applicants are not required to present completed Task Control Sheets when applying for an STCW endorsement.

<table>
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<tr>
<th>Course Code</th>
<th>CEU Hrs: 16</th>
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<td>70321</td>
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<td>70322</td>
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<td>90262</td>
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<td>May 20 - May 20 1 pm - 5 pm</td>
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To register: All campuses 281-542-2020
Search and Rescue (Mgmt Level)
MARS 55022
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course will satisfy the training requirements of 46 CFR 11.309(a)(4)(iii) for an STCW endorsement as Officer in Charge of a Navigational Watch on vessels of 500 or more gross tonnage (ITC). The following practical assessment performed during this course has been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 10-14 Guidelines on Qualifications for STCW Endorsements of Masters or Chief Mate of Vessels of 3,000 GT (Management Level): 4.1.A and 4.1.B. The following practical assessment performed during this course have been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 11-14 Guidelines on Qualifications for STCW Endorsements of Masters or Chief Mate of Vessels of 500 GT or More and Less Than 3,000 GT (Management Level): 4.1.A and 4.1.B. The following practical assessment performed during this course have been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 13-14 Master and Officer in Charge of a Navigational Watch of Vessels of Less Than 500 GT Limited to Near-Coastal Waters: 4.1.A.
$500.00  CEU 1.6  Hrs: 16
70324 Central MT
Jan 31 - Feb 1 8 am - 5 pm
90264 Central MT
Mar 7 - Mar 8 8 am - 5 pm
90265 Central MT
Apr 18 - Apr 19 8 am - 5 pm
95008 Central TW
May 31 - Jun 1 8 am - 5 pm

Ship Management
MARS 55025
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
$1500.00  CEU 4.0  Hrs: 40
70326 Central MTWRF
Jan 31 - Feb 4 8 am - 5 pm
90267 Central MTWRF
Mar 7 - Mar 11 8 am - 5 pm
90268 Central MTWRF
Apr 18 - Apr 22 8 am - 5 pm

Tank Barge Dangerous Liquids
MART 55011
Prerequisite: 90 days seatime on a towing vessel.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
Any applicant who has successfully completed our Tank Barge Dangerous Liquids (SANJCC 491) course will satisfy the training requirements of 46 CFR 13.201(c)(4) and 13.301(c)(4) for an endorsement as Tankerman-PIC (Barge) DL, and meet the standards of competence in Table A-V/1-1-2 and A-V/1-1-3 of the STCW Code, AND satisfy the training requirements of 46 CFR 13.120(a)(2) for renewal of a merchant mariner credential endorsed as Tankerman PIC (Barge) Dangerous Liquids. Anyone may enroll in this course. For the actual Tankerman candidate, he/she should be able to attain the requirements outlined in 46 CFR 13.201(c)(4) and 13.301(c)(4) within five years from the date of completion on the certificate for this course. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.
$900.00  CEU 4.0  Hrs: 40
70327 Central MTWRF
Jan 3 - Jan 7 8 am - 5 pm
70328 Central MTWRF
Jan 31 - Feb 4 8 am - 5 pm
90269 Central MTWRF
Feb 28 - Mar 4 8 am - 5 pm
90270 Central MTWRF
Mar 28 - Apr 1 8 am - 5 pm
90271 Central MTWRF
May 2 - May 6 8 am - 5 pm

Ship Construction & Basic Stability (Operational Level)
MARS 55024
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course of instruction designed to familiarize and assist the trainee in gaining knowledge and understanding in ship construction and design and becoming proficient in the methods and procedures to determine the initial stability condition of vessels. This course covers basic ship construction features and terminology and principles of stability. Subjects include ship dimensions, ship stresses, hull structure, rudders and propellers, displacement, buoyancy, statical and initial stability, list, trim and free surface effect.
$800.00  CEU 4.0  Hrs: 40
70325 Central TWRF
Jan 18 - Jan 21 8 am - 5 pm
90266 Central TWRF
Apr 11 - Apr 15 8 am - 5 pm

To register: All campuses 281-542-2020
Tankerman PIC-Tankship
MART 55023
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
San Jacinto College Maritime Tank Ship Dangerous Liquids (SANJCC 501) cover all subjects in Table 2 to 46 CFR 13.121(e) and STCW Code Tables A-V/1-1-2 and A-V/1-1-3. This course also provides training to have the knowledge and understanding of the aspects of transferring dangerous liquid cargo safely, following the environmental protection measures. How to respond to emergencies and ensure compliance with the applicable regulations for oil and chemical tanker cargo operations on tank ships and tank barges. This course is intended to provide the training to the prospective Tankerman, Person in Charge of Dangerous Liquids, which will satisfy the training requirements of 46 CFR 13.201(c)(4), 13.301, 13.401 or 13.501 for any Tankerman endorsement; and satisfy the basic and advanced oil tanker cargo operations and chemical tanker cargo operations training requirements of 46 CFR 13.603 and 13.605 for an STCW endorsement; AND satisfy the training requirements of 46 CFR 13.120(b)(2) for renewal of a merchant mariner credential as Tankerman PIC Dangerous Liquids. Any applicant who successfully completes your Tank Ship Dangerous Liquids (SANJCC 501) course will satisfy: the training requirements of 46 CFR 13.201(c)(4) for an endorsement as Tankerman-PIC DL; the requirements of 46 CFR 13.501(C)(4) for an endorsement as Tankerman-Engineer DL; the requirements of 46 CFR 13.603(a)(2), 46 CFR 13.603(b)(2), 46 CFR 13.603(c)(2), and STCW Code Table A-V/1-1-2 for an STCW endorsement for Advanced Oil Tanker Cargo Operations; and the requirements of 46 CFR 13.605(a)(2), 46 CFR 13.605(b)(2), 46 CFR 13.605(c)(2), and STCW Code Table A-V/1-1-3 for an STCW endorsement for Advanced Chemical Tanker Cargo Operations. NOTE: The course will also satisfy training requirements for endorsements as Tankerman-Assistant DL, Tankerman-Engineer DL, and Basic Oil and Chemical Tanker Cargo Operations. This course covers all subjects in Table 2 to 46 CFR 13.121(e) and STCW Code Tables A-V/1-1-1, A-V/1-1-2, and A-V/1-1-3. Anyone may enroll in this course. For the actual Tankerman Candidate, he/she should be able to attain the requirements outlined in 46 CFR 13.201 through 13.605 within five years from the date of completion on the certificate for this course. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

Terrestrial/Coastal Navigation
MARS 55005
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
USCG and STCW approved, this course covers every aspect of traditional navigation. This course is designed to teach the student the technical and practical concepts of Terrestrial Navigation. Areas covered include terrestrial coordinates, nautical charts, navigation publications, plotting and position lines, navigation aids, compass corrections including Azimuths and Amplitudes, charts and chart work, logbooks and voyage planning, the computation of tides, and tidal currents.

Train the Trainer
POFT 55058
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course will satisfy the Train the Trainer and Assessor training requirements of 46 CFR 10.402(b)(2)(iii)(A), 10.405(a)(1), and 46 CFR 10.407(c)(5)(i). We approve completion of this course as satisfying the requirement for instructors and assessors as stated in Section A-I/6, paragraph 7, of the STCW Code, as amended 2010, and the guidance regarding Qualified Instructors as stated in NVIC 03-14 and Qualified Assessors as stated in NVIC 19-14.
Upgrade Master 100 to 200 GRT
MART 55002
Prerequisite: Student must hold 100 Ton Master License.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
Upon completion of this USCG-approved course, the student shall have a good understanding of the subjects for upgrade from not more than 100-Ton to not more than 200-Ton Great Lakes, Inland, and Near Coastal Master licenses. This course builds upon and further advances the learning objectives for the Master 100 GRT class.

<table>
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<tr>
<td>$400.00</td>
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70334 Central MTW
Jan 3 - Jan 5 8 am - 5 pm
70335 Central MTW
Feb 21 - Feb 23 8 am - 5 pm
90279 Central MTW
Apr 4 - Apr 6 8 am - 5 pm
90280 Central MTW
May 23 - May 25 8 am - 5 pm

Upgrade to Apprentice Mate
MART 55003
Prerequisite: Student must take this class with the upgrade to have 200 Master class. Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
Upon completion of this USCG-approved course, the student shall have a good understanding of the subjects pertaining to a mariner in training to become master or mate (pilot) of towing vessels or master of towing vessels (harbor assist).

<table>
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<tr>
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70126 Central RF
Jan 6 - Jan 7 8 am - 5 pm
70127 Central RF
Feb 24 - Feb 25 8 am - 5 pm
90044 Central RF
Apr 7 - Apr 8 8 am - 5 pm
90045 Central RF
May 26 - May 27 8 am - 5 pm

VPDSD
MART 55018
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
A mariner who successfully completes our Vessel Personnel with Designated Security Duties (VPDSD) SANJCC-747 course will satisfy the training requirements of 46 CFR 12.625(a)(1) and STCW as amended Paragraphs 6-8 of Section A-VI/6 and Table A-VI/6-2 2 for an STCW endorsement as Vessel Personnel with Designated Security Duties and satisfy the training requirements of 33 CFR 104.220. It is assumed that those attending this course will be serving seafarers (or other vessel personnel) and are likely to be assigned specific security duties in connection with the Vessel Security Plan. Training providers must verify trainee identity and citizenship. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

<table>
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70336 Central W
Jan 5 - Jan 5 8 am - 5 pm
70337 Central F
Jan 21 - Jan 21 8 am - 5 pm
70338 Central F
Feb 4 - Feb 4 8 am - 5 pm
70339 Central W
Feb 16 - Feb 16 8 am - 5 pm
90281 Central F
Mar 4 - Mar 4 8 am - 5 pm
90282 Central W
Mar 23 - Mar 23 8 am - 5 pm
90283 Central W
Apr 6 - Apr 6 8 am - 5 pm
90284 Central F
Apr 22 - Apr 22 8 am - 5 pm
90285 Central W
May 4 - May 4 8 am - 5 pm
90286 Central F
May 20 - May 20 8 am - 5 pm

To register: All campuses 281-542-2020
Vessel & Company Security Officer
MART 55000
Prerequisite: 90 days sea time. No prerequisite requirement for CSO. Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
It is assumed that those attending this course are U.S. Coast Guard-credentialed mariners who are employed (or are to be employed) by a vessel owner or operator and who are likely to be designated as Vessel Security Officer (VSO). Trainees must be 18 years of age or older and able to speak and understand the English language as would be relevant to the duties of a VSO. Training providers are responsible for verifying that these conditions are met before accepting candidates for training. However, no specific entry requirements are contemplated. All trainees must be certified by a doctor to be in good health. Although the course is designed with the professional mariner in mind, it remains open for anyone simply wishing to expand his or her maritime knowledge. Candidates desiring the endorsement must submit their completed application package to the appropriate U.S. Coast Guard Regional Examination Center for evaluation as prescribed by applicable regulations and policies. Candidates need not be approved by the U.S. Coast Guard prior to participating in this course. However, a Photo ID is required Pursuant to National Maritime Center Policy Letter 11-02 appropriate photo identification is required for enrollment into a USCG-approved course.

$500.00  CEU 1.6  Hrs: 16
70341 Central  MT
Jan 3 - Jan 4  8 am - 5 pm
70342 Central  WR
Jan 19 - Jan 20  8 am - 5 pm
70343 Central  WR
Feb 2 - Feb 3  8 am - 5 pm
70344 Central  MT
Feb 14 - Feb 15  8 am - 5 pm
90288 Central  WR
Mar 2 - Mar 3  8 am - 5 pm
90289 Central  MT
Mar 21 - Mar 22  8 am - 5 pm
90290 Central  MT
Apr 4 - Apr 5  8 am - 5 pm
90291 Central  WR
Apr 20 - Apr 21  8 am - 5 pm
90292 Central  MT
May 2 - May 3  8 am - 5 pm
90293 Central  WR
May 18 - May 19  8 am - 5 pm

Watchkeeping (Operational Level)
MARS 55028
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course will satisfy the Watchkeeping and SMCP training requirements of 46 CFR 11.309(a)(4)(ix) for an STCW endorsement as Officer in Charge of a Navigational Watch on vessels of 500 or more gross tonnage (ITC) and 46 CFR 11.319(a)(4)(iii) for an STCW endorsement as Officer in Charge of a Navigational Watch on vessels of less than 500 gross tonnage (ITC). The following practical assessments performed during this course have been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 12-14 (Ch-1) Guidelines on Qualifications for Officer In Charge of a Navigational Watch on Vessels of 500 GT or More: 2.1.A - 2.6.A and 7.1.A.

$2700.00  CEU 8.0  Hrs: 80
70340 Central  MTRWF
Feb 21 - Mar 4  8 am - 5 pm
90287 Central  MTRWF
May 2 - May 13  8 am - 5 pm

To register: All campuses 281-542-2020
January - May 2022

Education

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- Para Educator Training ..................................... 47
- Test Preparation.................................................. 47
# English Communication Skills

## ESL-Advanced A

COMG 55072  
**Prerequisite:** Pre-assessment required.  
**Note:** Textbook and workbook are required. If age 17, parental or guardian consent is required.

This course is designed for the students to focus on comprehending challenging materials for the workplace or for academic success. This level will prepare the student with the skills to determine meaning from written text, identify word forms and variation in meaning, synonyms and antonyms, context clues, connotation and denotation, and fact and opinion. It is designed for advancing students into higher level English language skills. This is the seventh class in our sequence of “Everyday English” language instruction.

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<tr>
<td>70183</td>
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<tr>
<td>Feb 14 - Mar 10</td>
<td>8 pm - 10 pm</td>
<td></td>
</tr>
<tr>
<td>90100</td>
<td>South</td>
<td>MTWR</td>
</tr>
<tr>
<td>Mar 28 - Apr 21</td>
<td>8 pm - 10 pm</td>
<td></td>
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<tr>
<td>90101</td>
<td>South</td>
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</tr>
<tr>
<td>May 2 - May 23</td>
<td>8 pm - 10 pm</td>
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## ESL-Advanced B

COMG 55073  
**Prerequisite:** Pre-assessment required.  
**Note:** Textbook and workbook are required. If age 17, parental or guardian consent is required.

This course is designed for the students to focus on comprehending challenging materials, texts, or practical discussions for fluency in the English language. This is the eighth class in our sequence of Everyday English language instruction. After the completion of this class, the students will transition into either the LEAP or STEP courses. LEAP and STEP courses are ESL-specialized programs focused on workforce or academic ESL in preparation for college credit classes.

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<td>90102</td>
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<td>May 2 - May 23</td>
<td>8 pm - 10 pm</td>
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</table>
ESL-High Intermediate A  
COMG 55076  
Prerequisite: Pre-assessment required.  
Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.  
This level focuses on the improvement in reading and vocabulary/comprehension skills, as well as speaking, writing, and listening skills for job or academic success. The emphasis is on recognition and comprehension of idioms, analogies, antonyms and synonyms, and context clues. The interpretation of factual material and opinions associated with job-related and daily life communications is the focus of this course. This is the fifth class in our sequence of "Everyday English" language instruction.  

$175.00  
CEU 3.2  
Hrs: 32  
70194  
South  
MTWR  
Jan 10 - Feb 7  
5:45 pm - 7:45 pm  
70195  
South  
MTWR  
Feb 14 - Mar 10  
5:45 pm - 7:45 pm  
90112  
South  
MTWR  
Mar 28 - Apr 21  
5:45 pm - 7:45 pm  
90113  
South  
MTWR  
May 2 - May 23  
5:45 pm - 7:45 pm

ESL-High Intermediate B  
COMG 55077  
Prerequisite: Pre-assessment required.  
Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.  
This course focuses on the improvement in reading and vocabulary/comprehension skills, as well as speaking, writing, and listening skills for job or academic success. This is the sixth class in our sequence of "Everyday English" language instruction.  

$175.00  
CEU 3.2  
Hrs: 32  
70196  
South  
MTWR  
Jan 10 - Feb 7  
5:45 pm - 7:45 pm  
70197  
South  
MTWR  
Feb 14 - Mar 10  
5:45 pm - 7:45 pm  
90114  
South  
MTWR  
Mar 28 - Apr 21  
5:45 pm - 7:45 pm  
90115  
South  
MTWR  
May 2 - May 23  
5:45 pm - 7:45 pm

ESL-Intermediate A  
COMG 55078  
Prerequisite: Pre-assessment required.  
Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.  
This intermediate course will provide dynamic communicative practice for students whose primary language is other than English, exposing students to the uses of language in a variety of situations. This level will provide the student with skills to summarize the main idea in writing. This is the seventh class in our sequence of "Everyday English" language instruction.  

$175.00  
CEU 3.2  
Hrs: 32  
70198  
South  
MTWR  
Jan 10 - Feb 7  
11:15 am - 1:15 pm  
70199  
South  
MTWR  
Feb 14 - Mar 10  
11:15 am - 1:15 pm  
90116  
South  
MTWR  
Mar 28 - Apr 21  
11:15 am - 1:15 pm  
90117  
South  
MTWR  
May 2 - May 23  
11:15 am - 1:15 pm

ESL-Intermediate B  
COMG 55079  
Prerequisite: Pre-assessment required.  
Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.  
This course will provide dynamic communicative practice for students whose primary language is other than English, exposing students to the uses of language in a variety of situations. This level will provide the student with skills to summarize the main idea in writing. This is the fourth class in our sequence of "Everyday English" language instruction.  

$175.00  
CEU 3.2  
Hrs: 32  
70202  
South  
MTWR  
Jan 10 - Feb 7  
11:15 am - 1:15 pm  
70203  
South  
MTWR  
Feb 14 - Mar 10  
11:15 am - 1:15 pm  
90120  
South  
MTWR  
Mar 28 - Apr 21  
11:15 am - 1:15 pm  
90121  
South  
MTWR  
May 2 - May 23  
11:15 am - 1:15 pm
Para Educator Training
ParaEducator Cert Re-take
NFND 59077
Prerequisite: Para Educator Training.
Note: Materials provided.
Paraprofessional certification re-take provided for those students needing to retake paraprofessional exam.

<table>
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<td>70213</td>
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<tr>
<td>Feb 12 - Feb 26</td>
<td>8 am - 1 pm</td>
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<td>90131</td>
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<td>May 21 - Jun 4</td>
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ParaEducator Institute Training ISD
CDEC 55006
Prerequisite: High School Diploma or GED from a Texas-accredited institution. Note: Materials provided.
The first two days of each institute will consist of training in four modules. On day three, participants will take a formal local academic assessment. This class is geared toward the districts within our service region. Upon successful mastery of the content, participants will receive certification.

<table>
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<td>May 21 - Jun 4</td>
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Test Preparation
GED Preparation Tutorial
NFND 59002
Note: Textbook and Texas Instruments TI 30 XS Multi - View calculator are required. GED registrations are accepted in person only. Photo ID (with date of birth) or birth certificate must be presented. The student must be age 18 or older. If you are 16, you must have a court order from a judge; also, you must have been withdrawn from high school for at least six months and not be a high school graduate. If you are age 17, parental or guardian consent is required; also, you must have been withdrawn from high school for at least six months and not be a high school graduate.
The longer GED preparation series allows for a greater focus on subject matter than the traditional GED review. Subject matter is covered at a slower pace and a more in-depth level than the GED review. The series includes mathematics, social studies/science, and language arts. Take each course separately or as a series.

<table>
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<td>Central</td>
<td>9.6</td>
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<td>6 pm - 9 pm</td>
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To register: All campuses 281-542-2020
GED Preparation: Language Arts
NFND 59005
Note: Textbook is required. GED registrations are accepted in person only. Photo ID (with date of birth) or birth certificate must be presented. The student must be age 18 or older. If you are 16, you must have a court order from a judge; also, you must have been withdrawn from high school for at least six months and not be a high school graduate. If you are age 17, parental or guardian consent is required; also, you must have been withdrawn from high school for at least six months and not be a high school graduate.
For GED applicants who have yet to complete the language arts portion of the test, this course is ideal for GED candidates who need more intense preparation and practice in reading and writing. The Language Arts preparation includes test-taking practice.

$200.00  
CEU 3.6  
Hrs: 36
70207 Central TWRM
Feb 1 - Feb 22 6 pm - 9 pm
90126 Central MTWR
Apr 18 - May 5 6 pm - 9 pm

GED Preparation: Math
NFND 59003
Note: Textbook and Texas Instruments TI-30 XS Multi-View calculator are required. GED registrations are accepted in person only. Photo ID (with date of birth) or birth certificate must be presented. The student must be age 18 or older. If you are 16, you must have a court order from a judge; also, you must have been withdrawn from high school for at least six months and not be a high school graduate. If you are age 17, parental or guardian consent is required; also, you must have been withdrawn from high school for at least six months and not be a high school graduate.
This course is ideal for GED applicants who need more intense review in math including those who will be learning some mathematical concepts for the first time. The math preparation includes test-taking techniques.

$200.00  
CEU 3.6  
Hrs: 36
70208 Central MTWR
Jan 10 - Jan 31 6 pm - 9 pm
90127 Central MTWR
Mar 28 - Apr 14 6 pm - 9 pm

GED Preparation: Social Studies/Science
NFND 59004
Note: Textbook is required. GED registrations are accepted in person only. Photo ID (with date of birth) or birth certificate must be presented. You must be age 18 or older. If you are 16, you must have a court order from a judge; also, you must have been withdrawn from high school for at least six months and not be a high school graduate. If you are age 17, parental or guardian consent is required; also, you must have been withdrawn from high school for at least six months and not be a high school graduate.
For GED applicants who have yet to complete the social studies and science portions of the test. This course is ideal for GED candidates who need more intense tutoring and practice. Like the traditional GED preparation class, test-taking preparation is included.

$150.00  
CEU 2.4  
Hrs: 24
90124 Central MTWR
Feb 28 - Mar 8 6 pm - 9 pm
90133 Central MTWR
May 9 - May 19 6 pm - 9 pm
San Jacinto College offers free courses to take you to the next step!

Choose from:
- English as a Second Language (ESL)
- EL Civics for ESL learners
- Adult Basic Education (ABE)
- Adult Secondary Education (ASE)
- Contextualized education courses

These courses are available for free for those who qualify, thanks to the Adult Education and Literacy Grant from the Houston Galveston Area Council and the Texas Workforce Commission (TWC), the Distance Learning Grant through College of the Mainland, and the TWC and the Accelerate Texas (ATX) Grant through the Texas Higher Education Coordinating Board (THECB).

For information about enrollment, email Denise.Orand@sjcd.edu or call 281-478-3615.

www.sanjac.edu/cpd
registration.cpd@sjcd.edu

Connect with us on

San Jacinto College
Continuing & Professional Development
An Equal Opportunity Institution

To register: All campuses 281-542-2020
January - May 2022

Life Long Learning

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- Painting/Drawing ................................................... 54
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Arts & Crafts

Basic Beading Jewelry Design
NFND 59594
Note: Student will bring their own materials. List of materials will be given to the students the first day of class after the orientation.
In this basic beading class, you will learn to design, string, and close-off a necklace, bracelet and earrings. Relax, have fun, and make new friends as you learn to make jewelry!

$50.00  CEU 0.4  Hrs: 4
70264  Central  W
Feb 2 - Feb 23  12 pm - 1 pm

Bow Making
NFND 59435
Note: Materials included
Come join us and learn the techniques to create beautiful florists bows. We will also learn the Dior bow and a variety of other bow making tips and ideas.

$60.00  CEU 0.3  Hrs: 3
70266  Central  W
Jan 5 - Jan 19  12 pm - 1 pm

Bridal and Floral Seminar
NFND 59437
Note: Materials included
This seminar is designed for individuals who truly enjoy beautiful wedding work and new ideas. We will cover bowmaking techniques, and corsage and boutonniere ideas for the wedding party. You will be able to create a beautiful basic bouquet. Come enjoy this wonderful learning adventure!

$110.00  CEU 0.5  Hrs: 5
90187  Central  R
Apr 7 - May 5  12 pm - 1 pm

Ceramics I
NFND 59024
Note: No textbook required and must be approved by the credit department.
Studio course. This is an introduction to basic ceramic processes and an exploration of clay as an artistic medium. It includes mechanical (wheel-thrown) and hand-built techniques and glazing and firing processes (ARTS 2346).

$234.00  CEU 9.6  Hrs: 96
70390  Central  WM
Jan 19 - May 11  6 pm - 9 pm

Ceramics II
NFND 59025
Prerequisite: ARTS 2346. Note: No textbook required and must be approved by the credit department.
Studio course. This is a continuation of ARTS 2346. The class includes an exploration of clay as an artistic medium, concentrating on combinations of mechanical and hand-built techniques (ARTS 2347).

$234.00  CEU 9.6  Hrs: 96
70391  Central  WM
Jan 19 - May 11  6 pm - 9 pm

Container Gardening
NFND 59497
This class will cover potting soil mixes, how to make your potting soil mixes, what container fertilizers to use and when, as well as troubleshooting. Perennial, biennials, annuals, deciduous and non-deciduous plants, (evergreens and non-evergreens) and some shrubs

$50.00  CEU 0.4  Hrs: 4
90192  Central  M
Feb 21 - Mar 7  12 pm - 1 pm

Corsages and Boutonnieres
NFND 59436
Special flowers honoring special people! We will learn how to create corsages for the wedding party, baby shower, or a special honoree. This is one learning experience you will not want to miss!

$60.00  CEU 0.3  Hrs: 3
90191  Central  M
Apr 11 - Apr 25  12 pm - 1 pm
Design I
NFND 59064
This class emphasizes two-dimensional art, including fundamentals of line, color, form, texture, shape, space and arrangement.
(ARTS 1311)
$234.00 CEU 9.6 Hrs: 96
70385 Central WM
Jan 19 - May 11 8:35 am - 11:35 am

Gift Baskets
NFND 59438
Presenting beautiful gift baskets that are always a welcomed gift. They can be used for so many occasions! Come learn how to create themed gift baskets that suit any occasion. Holiday gifts, baby shower gifts, and fruit gifts. There are so many occasions to make someone happy with your very own creation.
Note: Materials fee $25
$80.00 CEU 0.3 Hrs: 3
90189 Central R
Feb 24 - Mar 10 11 am - 12 pm

Cake Decorating
Cake Decorating 1:
Building Buttercream Skills
NFND 59242
Prerequisite: None. Note: Wilton textbook required (available in San Jacinto College bookstore prior to class starting).
This is the foundation for all Wilton Method Courses. Build buttercream skills you can use for all decorating projects-from cupcakes to cakes for any occasion. Learn to ice and decorate a cake and other treats, make six different flowers, pipe lines and make simple borders and letters, transfer images to cakes, and fill and use a decorating bag.
$70.00 CEU 0.8 Hrs: 8
70255 North TR
Jan 11 - Jan 20 10 am - 12 pm
70259 North TR
Feb 15 - Feb 24 10 am - 12 pm
90172 North TR
Mar 1 - Mar 10 10 am - 12 pm
90175 North TR
Apr 5 - Apr 14 10 am - 12 pm
90178 North TR
May 10 - May 19 10 am - 12 pm

Cake Decorating 2:
Flowers & Cake Design
NFND 59298
Prerequisite: Wilton Course 1. Note: Wilton textbook required (available in San Jacinto College bookstore prior to class starting).
Design a professional-looking cake! Learn how to select colors, arrange flowers and work with royal icing. You'll learn core techniques to make a wide variety of flowers, such as pansies, lilies, and The Wilton Rose. Learn to design the color palette and pattern for a cake, complete piping techniques, create seven different types of flowers, learn to pipe royal icing appliques, and new decorative borders.
$70.00 CEU 0.8 Hrs: 8
70257 North TR
Jan 11 - Jan 20 1 pm - 3 pm
70260 North TR
Feb 15 - Feb 24 1 pm - 3 pm
90173 North TR
Mar 1 - Mar 10 1 pm - 3 pm
90176 North TR
Apr 5 - Apr 14 1 pm - 3 pm
90179 North TR
May 10 - May 19 1 pm - 3 pm

Cake Decorating 3:
Gum Paste and Fondant
NFND 59299
Prerequisite: Wilton Course 1. Note: Wilton textbook required (available in San Jacinto College bookstore prior to class starting).
Develop your skills working with fondant and gum paste, and apply them to create shapes, borders and flowers. You'll also learn how to cover a cake with fondant. Plus, you'll design and create a complete project using all the techniques you were taught. You will also learn to create different types of bows and flowers, including the calla lily, rose and carnation.
$70.00 CEU 0.8 Hrs: 8
70258 North TR
Jan 11 - Jan 18 5 pm - 7 pm
70261 North TR
Feb 15 - Feb 24 5 pm - 7 pm
90174 North TR
Mar 1 - Mar 10 5 pm - 7 pm
90177 North TR
Apr 5 - Apr 14 5 pm - 7 pm
90180 North TR
May 10 - May 19 5 pm - 7 pm
Wedding Cake Workshop  
NFND 59361  
This is the foundation for all wedding cake decorations. Successful decorating begins with the basics of organizing ingredients and supplies, baking the cake, preparing it for decoration, making the icing and learning how to use decorating tools. Begin with intricate accents such as embroidery and lace.  
$70.00  
CEU 0.4  
Hrs: 4  
90197  
Central  
M  
May 2 - May 23  
12 pm - 1 pm

Dance Conditioning  
NFND 59615  
Prerequisite: None  
Note: Must be 15 years of age or older.  
In this class students will learn and practice various conditioning methods for maintaining a healthy, strong, and toned body. Practices will include yoga, pilates mat work, barre techniques, strength training, and aerobic exercise. The class is designed to prepare the dancer’s body for rigorous dance training, but is certainly not limited to dancers. No dance experience needed.  
$110.00  
CEU 1.2  
Hrs: 12  
90190  
Central  
T  
May 3 - May 24  
12 pm - 1 pm

Dance  
Belly Dancing I  
NFND 59261  
Prerequisite: None  
Note: Students must purchase zills for $15.00-$20.00.  
Belly dancing is great exercise! Using the ancient and sensual art of belly dancing you can tone your body and captivate imagination. This class will strive to be creative and aerobic along with stretching and toning all muscle groups.  
$90.00  
CEU 1.2  
Hrs: 12  
70265  
Central  
R  
Jan 13 - Feb 3  
12 pm - 1 pm

Latin Dancing  
NFND 59344  
Zumba fuses hypnotic Latin rhythms and easy to follow moves to create a one of a kind fitness program. Our goal is simple: We want you to work out, love working out and to get hooked. Any age person will benefit and improve fitness levels.  
$80.00  
CEU 1.2  
Hrs: 12  
70274  
Central  
M  
Jan 3 - Jan 31  
11 am - 12 pm  
90198  
Central  
M  
Apr 4 - Apr 25  
11 am - 12 pm

Belly Dancing II  
NFND 59275  
Prerequisite: Belly Dancing I  
Note: Bring zills and veils to each class.  
Belly Dancing II continues to build on the basic techniques learned in the beginning class. This class will focus on more complex movements and combinations of movement with transitions. Students should bring their zills and veil to every class. A short routine will be taught which incorporates the movements taught during the course of the session.  
$90.00  
CEU 1.2  
Hrs: 12  
90186  
Central  
R  
Feb 17 - Mar 10  
12 pm - 1 pm

Financial Management  
First Time Homebuyers  
NFND 59246  
The first time homebuyers class takes you through the home-buying process step by step. This course discusses the steps in buying a home from shopping for a home, obtaining a home mortgage, properly insuring the home, closing the sale and maintaining the house. This class meets the requirements for down payment assistance established by the City of Houston, Harris County and SETH (South East Texas Housing). Each participant receives a certificate of completion at the conclusion of the class.  
$65.00  
CEU 0.8  
Hrs: 8  
70270  
Central  
R  
Jan 6 - Jan 27  
5:30 pm - 7:30 pm

To register: All campuses 281-542-2020
Retirement Planning Today
NFND 59058
Prerequisite: None.
This course examines many aspects of personal finance and how they can work together to create an integrated successful retirement plan. You will also learn how to assess your financial situation and develop a personalized plan to achieve your financial and retirement goals.

$80.00 CEU 0.9 Hrs: 9
90182 South R
Apr 21 - May 5 6:30 pm - 9:30 pm

Photography
Fine Art Photography I
NFND 59342
This is a beginning course in the taking, developing, and printing of photographs. Students receive instruction in photographic principles and are given assignments to complete in the laboratory periods or outside class. The College furnishes darkroom facilities and a limited number of cameras. Students will not receive credit for both ARTS 2356 and COMM 1318.

$234.00 CEU 9.6 Hrs: 96
70392 Central W
Jan 19 - May 11 2:55 pm - 4:30 pm

Painting/Drawing
Drawing I
NFND 59026
This is a beginning course investigating a variety of media, techniques, and subjects and exploring perceptual and descriptive possibilities with consideration of drawing as a developmental process, as well as an end in itself (ARTS 1316).

$234.00 CEU 9.6 Hrs: 96
70387 Central TR
Jan 18 - May 10 8:35 am - 11:35 am
70386 Central WM
Jan 19 - May 11 11:45 am - 2:45 pm

Wellness
Chi Kung/Qi Kong
NFND 59724
Prerequisite: None.
Chi Kung is a traditional Chinese exercise system that uses slow, rhythmic movement, deep breathing and meditative visualization to help its practitioners relax. Chi Kung is not physically demanding, but students should be at least capable of slow movement, standing, and sitting on the floor. They should wear comfortable clothes.

$40.00 CEU 9.6 Hrs: 6
70263 Central T
Jan 4 - Jan 25 5:30 pm - 6:30 pm
90185 Central T
Apr 5 - Apr 26 5:30 pm - 6:30 pm

Painting II
NFND 59030
Prerequisite: ARTS 2316 or approval of department chair
This class is a continuation of Painting I with emphasis on individual expression. (ARTS 2317)

$234.00 CEU 9.6 Hrs: 96
70389 Central TR
Jan 18 - May 10 11:45 am - 2:45 pm
Jan 19 - May 11 2:55 pm - 4:30 pm

Fitness
NFND 59719
This easy fitness class is a great way to start a healthy new chapter in your life! Students will learn basic fitness routine exercises and gain an understanding for how personal fitness benefits the entire body.

$80.00 CEU 0.4 Hrs: 4
70267 Central T
Jan 11 - Feb 1 12 pm - 1 pm
90194 Central T
Feb 15 - Mar 8 12 pm - 1 pm

To register: All campuses 281-542-2020
Fitness for Seniors
NFND 59720
This easy fitness class is a great way to start a healthy new chapter in your life! Students will learn basic fitness routine exercises and gain an understanding for how personal fitness benefits the entire body. This class is especially designed for seniors to help build and maintain strength, agility, and flexibility.

$80.00  
CEU 0.4  
Hrs: 4  
70268 Central T  
Jan 11 - Feb 1 12 pm - 1 pm  
90195 Central T  
Feb 15 - Mar 8 11 am - 12 pm

Gentle Yoga
NFND 59612
This is an introduction to basic yoga postures, breathing and relaxation techniques. It is a gentle and relaxed workout that takes in consideration students physical capabilities.

$40.00  
CEU 0.4  
Hrs: 4  
70262 Central T  
Feb 1 - Feb 22 5:30 pm - 6:30 pm  
90183 Central T  
Mar 1 - Mar 29 5:30 pm - 6:30 pm  
90184 Central T  
May 3 - May 24 5:30 pm - 6:30 pm

Pilates
NFND 59609
Note: Wear comfortable clothing and bring a yoga/pilates mat if available.
Created by Joseph Pilates over a century ago, this discipline helped him to successfully cope with childhood asthma and bodily weakness. Joseph became a boxer, diver, skier, gymnast, and yoga devotee. Later, he dedicated his life to developing the Pilates method of exercise. Pilates is centered on building a good foundation through a strong abdomen, deep stretching, and focused breathing. The many benefits include, Increased Body Awareness, Development of a strong body core, and Body control. Today, Pilates experts teach that a strong core is necessary to avoid being injury - prone and susceptible to the pitfalls of our daily occupational or exercise routines.

$50.00  
CEU 0.4  
Hrs: 4  
70272 Central M  
Jan 31 - Feb 21 12 pm - 1 pm  
90196 Central R  
May 5 - May 26 12 pm - 1 pm

Reiki 1 - Intro to Reiki
NFND 59591
Note: Textbook is required.
This class consists of 11 hours of instruction and practice. It focuses on meditation, Reiki foundations, level I attunement and basic hand positions to promote relaxation and wellbeing. According to the International Center for Reiki Training, Reiki is a Japanese technique for stress reduction and relaxation that promotes health. It is based on the principle that an unseen "life force energy" flows through us. If one's "life force energy" is low, then we are more likely to get sick or feel stress, and if it is high, we are more capable of being happy and healthy. Reiki is a simple, natural and safe method that everyone can use. Recent research studies are finding evidence of the benefits of Reiki to improve overall wellness. For this reason, prestigious institutions such as the Cleveland Clinic offers Reiki as a complementary service to patients. Reiki assists the whole person including body, emotions and mind creating a beneficial environment that promotes feelings of peace, security and happiness.

$100.00  
CEU 0.4  
Hrs: 4  
70273 Central F  
Feb 4 - Mar 11 12 pm - 1 pm

Tai Chi
NFND 59076
Note: No textbook required; dress in loose - fitting clothing and be capable of mild exertion and slow, rhythmic movements.
Students will learn and practice the popular Yang - style short form of Tai Chi. Classes will include an explanation of the background of the art. Beginners are welcome.

$40.00  
CEU 0.4  
Hrs: 4  
70256 Central M  
Jan 24 - Feb 14 6 pm - 7 pm  
90171 Central M  
Mar 28 - Apr 18 6 pm - 7 pm  
90181 Central M  
May 2 - May 23 6 pm - 7 pm

Calligraphy
NFND 59369
Learn the basics of lettering for elegance, legibility, and pleasure. The Unical and Italic hands provide a good foundation for learning other alphabets and provide lettering options, for scrapbooking, addressing invitations and creating handmade greeting cards. This class is fun, relaxing and rewarding.

$90.00  
CEU 0.6  
Hrs: 6  
90188 Central W  
Apr 6 - May 11 12 pm - 1 pm
Child Development Associate Training

Do you have a passion for shaping the future?
Do you desire to inspire the youth around you?
San Jacinto College’s child development program is designed for students like you! Our program offers the knowledge and technical skills you need to enter the child development profession through linked classes such as:

CDA I
CDA II
CDA III

For more information, visit http://bit.ly/SanJacCDA
THE TRAINING CONNECTION
Training and Educational Solutions for Workers and Employers

January - May 2022

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The EDGE Center - Aerospace

Aerospace Education & Workforce Development

FAA Part 107 Test Prep (Drone/sUAS Test Prep)
NFND 59635
Prerequisite: Must meet the requirements listed in the Code of Federal Regulations, Title 14, Part 107.61.
Note: Per Part 107.61: Must be at least 16 years of age. Must be able to read, speak, write, and understand the English language. If the applicant is unable to meet one of these requirements due to medical reasons, the FAA may place such operating limitations on that applicant’s certificate as are necessary for the safe operation of the small unmanned aircraft. Must not know or have reason to know that he or she has a physical or mental condition that would interfere with the safe operation of a small unmanned aircraft system.

This course prepares students for the Federal Aviation Administration (FAA) Aeronautical Knowledge Test required to earn the FAA Part 107 pilot’s license.

$169.00  
70345  
Jan 11 - Jan 12  
9 am - 5 pm  
70346  
Feb 14 - Feb 15  
9 am - 5 pm  
90294  
Mar 7 - Mar 8  
9 am - 5 pm  
90298  
Apr 11 - Apr 12  
9 am - 5 pm  
90299  
May 16 - May 18  
9 am - 5 pm

sUAS/Drone Flight Operations
NFND 59718
Prerequisite: Must have Part 107 License or have completed FAA Part 107 Test Prep (NFND 59635).
In this course, the student will learn about basic principles of flight operations, basic laws/regulations associated with unmanned flight and factors that affect flight.

$279.00  
70347  
Jan 13 - Jan 14  
9 am - 5 pm  
70348  
Feb 16 - Feb 17  
9 am - 5 pm  
90295  
Mar 9 - Mar 10  
9 am - 5 pm  
90296  
Apr 13 - Apr 14  
9 am - 5 pm  
90297  
May 19 - May 20  
9 am - 5 pm

Advanced Drone Flight Operations
NFND 59748
Prerequisite: Must Successfully complete Advanced Drone Topics Course.
This is the follow-on course that accompanies Advanced Drone Topics. This takes sUAS/Drone Flight Operations to a higher level adding additional layers of situational awareness, regulation awareness, and safety to an already robust Part 107 pilot.

$319.00  
70351  
Jan 20 - Jan 21  
9 am - 5 pm  
70352  
Feb 23 - Feb 24  
9 am - 5 pm  
90303  
Mar 24 - Mar 25  
9 am - 5 pm  
90304  
Apr 21 - Apr 22  
9 am - 5 pm  
90305  
May 25 - May 26  
9 am - 5 pm

Advanced Drone Topics
NFND 59747
Prerequisite: Must Successfully complete sUAS/Drone Flight Operations (NFND 59718).
This is the next course following sUAS/Drone Flight Operations. It goes into further depth beyond the Part 107 Test Prep and prepares a student for Advanced Part 107 Flight Operations.

$299.00  
70349  
Jan 18 - Jan 19  
9 am - 5 pm  
70350  
Feb 21 - Feb 22  
9 am - 5 pm  
90300  
Mar 22 - Mar 23  
9 am - 5 pm  
90301  
Apr 19 - Apr 20  
9 am - 5 pm  
90302  
May 23 - May 24  
9 am - 5 pm

To register: All campuses 281-542-2020
Edge Center Core (Pre-Track)
NFND 59645
This Online course is a pre-requisite for all tracks. It includes basic math and safety modules.

$250.00  CEU 4.4  Hrs: 44
70353
Jan 10 - Feb 25  Online
70354
Jan 24 - Mar 11  Online
90306
Feb 28 - Apr 15  Online
90307
Apr 18 - May 27  Online

Composites Technician Track
AERM 55000
Prerequisite: Core Pre-Track
This course prepares a student to become an entry-level composites technician in the workforce. These courses can lead to industry certification.

$2070.00  CEU 10.1  Hrs: 101
70361
Jan 10 - Mar 18  Online
90320
Feb 28 - May 6  Online
90321
Apr 18 - Jun 24  Online

Aerospace Mechanical (Structures) Technician Track - Part 1
NFND 59650
Prerequisite: Core Pre-Track.
This course prepares a student to become an entry-level aerospace structures technician in the workforce. These courses can lead to industry certification.

$1750.00  CEU 8.7  Hrs: 87
70362
Jan 10 - Mar 18  Online
90322
Feb 28 - May 6  Online
90323
Apr 18 - Jun 24  Online

Aerospace Mechanical (Structures) Technician Track - Part 2
NFND 59682
Prerequisite: Aerospace Mechanical (Structures) Technician Track - Part 1.
Part II: Continuation of Part I. This course prepares a student to become an entry-level aerospace structures technician in the workforce. These courses can lead to industry certification.

$1330.00  CEU 7.8  Hrs: 78
70363
Jan 10 - Mar 18  Online
90324
Feb 28 - May 6  Online
90325
Apr 18 - Jun 24  Online

Aerospace Engineering Drawings
NFND 59695
This course introduces students about engineering drawings, blueprints, and other associated principles within the aerospace industry.

$615.00  CEU 4.1  Hrs: 41
70355
Jan 10 - Feb 25  Online
90308
Feb 28 - Apr 15  Online
90309
Apr 18 - May 27  Online

Aerospace Safety
NFND 59698
This course introduces students to the various concepts associated with safety in the aerospace industry.

$500.00  CEU 3.4  Hrs: 34
70356
Jan 10 - Feb 25  Online
90310
Feb 28 - Apr 15  Online
90311
Apr 18 - May 27  Online

To register: All campuses 281-542-2020
### Aerospace Precision Measurements
**NFND 59697**  
This course introduces students to the various types of precision measurements and the tools used for precision measurements within the aerospace industry.

<table>
<thead>
<tr>
<th>Price</th>
<th>CEU</th>
<th>Hours</th>
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<tbody>
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### Aerospace Career Building
**NFND 59694**  
This course provides students with the tools needed to enter into the aerospace workforce.

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### Power Tools in Aerospace
**NFND 59701**  
This course introduces students to the various power tools used in the aerospace industry.

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### Aerospace Fasteners
**NFND 59696**  
This course introduces students to various hardware and fasteners used in aerospace.

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<td>Apr 18 - May 27</td>
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Online Learning

Partnership with Education to Go
Online learning anytime, anywhere…just a click away!

How to Get Started: Please review the list of available Online courses at www.Ed2Go.com/sanjac. After selecting your course(s), please contact your nearest CPD registration office to request your class to be created. You must make payment for all CPD classes the same day you register. If you have questions about payment arrangements, please ask your registration specialist at the time of registration.

Once you have completed the registration process with San Jacinto College, you will need to access www.ed2go.com. Locate the course title that you registered for and click “Add to Cart.” Once you have chosen the desired start date, click “Begin Checkout” If you have never taken an Online class, please click “Create Account” and follow the prompts to create a new login. Returning students will login with their previous usernames and passwords.

After the login process, choose the “Already Paid” option as you have already made your required payments to San Jacinto College. You will then have the option to click on the blue highlighted link to complete the orientation process, granting you access to the classroom.

When your class begins, return to the Online Instruction Center and simply click on the “My Classroom” tab at the top of the page. To begin your studies, simply login with the username and password you selected during orientation.

General Requirements: All courses require internet access, email, and Microsoft Internet Explorer or Firefox web browsers. Some courses may have additional requirements. Please visit our Online Instruction Center for more information on any of our Ed2Go classes. Call your nearest CPD office to register and pay for your Online class!

Requirements for computer/software courses: internet access, email, Microsoft Internet Explorer or Firefox web browser, and the Adobe Flash and PDF plug-ins (two free and simple downloads you obtain at www.adobe.com/downloads by clicking Adobe Acrobat Reader and Adobe Flash Player under “Download” at the bottom of the page). You must have your own personal copy of any software required in the course. Software must be installed and operational on your personal computer before the course begins.

To Register: Call 281-542-2020
How to Contact Us
Continuing and Professional Development (CPD) offices are at each San Jacinto College campus:

**Central Campus:** 281-542-2020, Room C1.128, Interactive Learning Center (Building 1), 8060 Spencer Hwy., Pasadena, TX 77505

**North Campus:** 281-542-2020, Room N12.212, Slovacek Student Center (Building 12), 5800 Uvalde Road, Houston, TX 77049

**South Campus:** 281-542-2020, Room S8.1403, Academic Administration (Building 8), 13735 Beamer Road, Houston, TX 77089

Office hours at all campuses are:
Mon-Thurs: 8 am - 6:30 pm
Fri: 8 am - 4:30 pm

Información General
Para adquirir información en español sobre los programas, llame a los siguientes números:

Campo Central: 281-542-2020
Campo Norte: 281-542-2020
Campo Sur: 281-542-2020
y pida que se le envíe ésta información.

Registration Is Easy
You can register at any time for most CPD classes. There are normally no special registration days. Registration is accepted in person (photo identification required) or web/Online (for those who have previously enrolled in credit or non-credit classes at San Jacinto College). If a course has a prerequisite, you may be required to show proof of completion and will need to register in person. Inquire early about any classes you are interested in taking since all classes have limited enrollment and some classes fill very quickly. Please register no later than three business days prior to the first class date. Unless otherwise stated in the course description, the minimum age for independent participation in CPD courses is 18.

Phone Registration
To register by phone, please have the student’s personal information and all course information when you call. For hours, see preceding “How to Contact Us” section.

Central, North, and South Campuses: 281-542-2020

Fax or Email Registration
Fax or email your completed registration form at any time. A blank registration form is in this schedule. Fax and email access are available 24 hours a day. Registration forms can be received any time but will not be processed until normal office hours.

Central Campus Fax: 281-476-1833
North Campus Fax: 281-459-7196
South Campus Fax: 281-922-3422

Email: registration.cpd@sjcd.edu

In-Person Registration
Identification is required. / Se require ID al registrarse en persona.

Visit our offices at the following locations:
Central Campus: 281-542-2020, Room C1.128, Interactive Learning Center (Building 1), 8060 Spencer Hwy., Pasadena, TX 77505

North Campus: 281-542-2020, Room N12.212, Slovacek Student Center (Building 12), 5800 Uvalde Road, Houston, TX 77049

South Campus: 281-542-2020, Room S8.1403, Academic Administration (Building 8), 13735 Beamer Road, Houston, TX 77089

Payment
To complete registration for a course, payment must be made at the time of class selection, regardless of method of enrollment. Non-payment will result in an automatic withdrawal from the selected class(es). The College accepts Visa, MasterCard, Discover, American Express, and web checks (must be an individual checking or savings account). The College assesses a $30 processing fee for each stopped payment or returned check. Debit cards must have a Visa or MasterCard logo; cash is also accepted. Payment may be made in person at the campus business office or Online at www.sanjac.edu by accessing the SOS system ("Student Services" tab and then "Academic Resources" column).

To register at Central, North, or South Campus, call 281-542-2020.

Web Registration
Go to noncredit.sanjac.edu.
Each course schedule will show only available classes in that instructional area. Begin your registration by selecting one of the course schedules: Aerospace Academy; Applied Technologies & Trades; Business Operations, Supply Chain Management, & Entrepreneurship (BOSE); Center for Petrochemical, Energy, & Technology; Community Engagement; Computers/IT Training; Edge Center; Education; Health Occupations; Life Long Learning; and Maritime.

**How to Search for Courses:** Use the search feature at the top of the page by entering keyword for the course or a five digit course registration number (CRN). Select the search icon for a list of available courses.

**How to Register and Pay:**

**Step 1:** Select the course(s) you would like to attend by clicking on the + sign within the course box or the "Add to Cart" button.

**Step 2:** Select "Add to Cart," and you will have a chance to view the selected courses. Select the checkout button.

2a: The first time you sign in with an existing G#, select "Forgot Password?" to create a password and security questions for this software. If you are still encountering difficulties logging in, please contact tech support at 281-998-6137 for further assistance. Please make changes under the "My Profile" down arrow if any of your personal information, such as address or phone number, has changed.

2b: You can create an account to obtain a San Jacinto College student ID (G#) if you do not have one by using "I am a new user."

Write down the new ID and password and store in a secure place.

**Step 3:** Select "Proceed to Payment," which displays the registration disclosure. Accept the registration disclosure to continue. Click "Proceed to Payment," then select "Submit Payment" to enter credit card or electronic check information. A "Proceed to Payment" box will appear letting you know that you are going to a secure external payment site. Select "Continue." Payment will need to be made in full. If you would like to set up a payment plan, please contact the registration office at 281-542-2020.

**Step 4:** Enter credit card or electronic check information.

**Step 5:** Select "Submit Payment."

**Student Web Payment Process**

Prior to accessing the SOS login screen, you must be admitted and/or registered for your class(es). This is for in-person registrations only.

- Access the San Jacinto College website at [www.sanjac.edu](http://www.sanjac.edu) and go to the SOS Login under "Student Services" tab and then "Academic Resources" column.

- First enter your user ID# (student ID number G00XXXXX).

- New student: If you have never claimed your account or set up a password for SOS, please click the highlighted text to claim your account. If you need assistance retrieving your login information, please contact tech support at 281-998-6137.

- Current student: You will need your student ID (G00XXXXX) and your password to access SOS.

**To Make a Payment on a Student Account:**

**Step 1:** Select “My Student Records, Registration, and Financial Aid.”

**Step 2:** Select “My Registration.”

**Step 3:** Select “Step 6: Review your changes and make a payment.”

**Step 4:** Select a term. Please choose a continuing education term, then submit to process. Example: If your class starts between Sept. 2020 and Nov. 2020, you would choose Continuing Ed 2020-Sept-Nov. If your class starts between Dec. 2020 and Feb. 2021, you would choose Continuing Ed 2020-21-Dec-Feb.

**Step 5:** Select "Student Account Suite" (another webpage will open after selecting this option).

- CPD students must make payment at the time of registration.
- You can view the refund policy from this screen.
- Classes at least four weeks long are eligible for a convenient payment plan (CPP). Payment plans can be set up by selecting this payment option and entering your information by following the directions given.

**Step 6:** Select “Make a Payment.”

**Step 7:** Select “Pay” (please verify the class fees before paying).

**Step 8:** Select “Payment Method,” then select the “Go” button.
Step 9: Process payment according to Online directions.

Please verify that all of your information is correct before you submit your payment.

Once processed, please print out the confirmation page for your records.

If you have any problems or questions, please contact your CPD registration office or the campus business office.

Convenient Payment Plan (CPP)

Convenient payment plans are available to CPD students under the following guidelines:

1. The length of the course section must be a minimum of 30 calendar days.

2. Two plans are available: one for classes four to seven weeks long, the other for classes eight to 16 weeks long. There will be a prorated $25 service fee over all installments (including the down payment) for the CPP.

3. For a four- to seven-week class, the student will pay half the total charges as a down payment (which includes half of the $25 service fee). The other half is due 30 days after the set-up date for the CPP. If this date falls on a weekend or College closure, the student is responsible to pay either Online by the due date or the previous business day at any campus business office.

4. For an eight- to 16-week class, the student will pay half the total charges as a down payment (which includes one third of the $25 service fee). The other half is due in two equal installments 30 and 60 days after the set-up date for the CPP. If these dates fall on a weekend or College closure, the student is responsible to pay either Online by the due date or the previous business day at any campus business office.

5. A student will be limited to only one CPP.

6. Failure to make all payments may result in the CPP being forwarded to the collection agency of the College and subject to additional collection fees.

*Please note: If you have an academic IPP, you will be unable to set up a continuing education CPP plan. Only one type of plan may be set up for payment.

To register at Central, North, or South Campus, call 281-542-2020.
Cancelled Classes
If San Jacinto College cancels a class, a 100 percent tuition refund is automatically processed for students who do not choose to transfer to another available class. CPD personnel will make every attempt to contact you using contact information you have provided if a class cancels. Please make sure we have a valid daytime phone number on file. You may also inquire by calling your respective campus or by logging onto the SOS system on the College website: www.sanjac.edu.

Transfer Requests
Students may request a transfer into another available section prior to the first class date of the course for which they are registered. Transfers are considered only on an available seat basis.

Transcript Requests
Most CPD courses earn Continuing Education Units (CEUs), which are reported as part of your permanent student record. Unofficial transcripts may be obtained and printed by logging into your SOS account. You may request copies of your transcript in person or by mail by contacting one of the campus enrollment services offices. That office will need a completed transcript request form and a copy of your photo ID. For questions, call 281-542-2020.

Screening Requirements for Classes with Clinicals
A criminal background check and drug screen for phlebotomy courses are required before a student can participate in a clinical assignment. This is a requirement of all clinical facilities in the Houston/Gulf Coast area, as mandated by JCAHO (Joint Commission on Accreditation of Healthcare Organizations). The approximate cost of the screening is less than $60. Background check through Precheck.com is required at time of registration.

Linked Classes
Proof of meningitis vaccine is required for students 21 and under.

Classes labeled “Linked” are held with academic/credit classes but do not earn semester credit or transfer toward academic certificates or degrees. Enrollment into these courses is extremely limited and is on a space-available basis. Should the credit course completely fill, the concurrent/linked CPD course may be cancelled.* CPD students in linked academic classes may be required to take and pass the TASP/THEA. They are held to the same TASP/THEA performance standards and prerequisites required for semester-credit students. Additionally, the course costs may differ for the credit section.

* Courses that are linked with academic courses will adhere to the stated CPD refund policy.

Emergency Closings
Providing a safe and secure environment for our students, faculty, and staff is a top priority at San Jacinto College. In the event the College needs to close for any situation, such as inclement weather, students and employees should refer to email, text messages, and the College website at www.sanjac.edu. In addition, local television and radio stations may also broadcast bulletins announcing campus closings in emergency situations. Students and employees are encouraged to sign up for the SJC Alert Me system to receive voice and text messages in the event of a College closure. SJC Alert Me will provide San Jacinto College with another communication tool to keep students, faculty, and staff informed during threatening situations and weather-related closings. To receive voice and text messages, you must provide your home phone and/or cell phone number. There is no cost to sign up for this notification service. However, when the system sends a message to your personal phone, you are responsible for any charges from your phone service provider associated with receiving voice or text messages. For more information, visit www.sanjac.edu/alert-me.

IMPORTANT NOTICES
• Photo identification required for all in-person registrations. Se requiere ID para todas las registraciones en persona.

• Information contained in the schedule is subject to the policies and procedures of the San Jacinto College District and is subject to change without notice, including course pricing.

• All courses are taught in English, unless specified otherwise.

• Classes may be cancelled because of low enrollment.

• Instructors may be changed as conditions warrant.

• Room assignments and building locations may be changed as conditions warrant.

• Students must attend the class section for which they are registered.

• CPD staff and instructors provide information, not advice.

• San Jacinto College requires that its instructors not solicit business for personal gain in the classroom. Any business transaction resulting from a class is the responsibility of the student, not the College.
• Classes labeled “Linked” are held with academic/credit classes but do not earn semester credit or transfer toward academic certificates or degrees. Enrollment into these courses is extremely limited and is on a space-available basis. Should the credit course completely fill, the concurrent/linked CPD course may be cancelled.* Although CPD students in linked academic classes are TASP/THEA exempt, they are held to the same performance standards required for semester credit students. Additionally, the course costs may differ for the credit section.

* Courses that are linked with academic courses will adhere to the stated CPD refund policy.

• ESL assessments will not be started after 5 pm and are done in the CPD offices.

San Jacinto College will be closed this semester:

December 22, 2021-January 2, 2022 – Winter Break
January 17 – Martin Luther King Jr. Day
February 10 – College Community Day
March 14-20 – Spring Break
April 15-17 – Easter
May 30 – Memorial Day

NO CLASSES WILL MEET ON THESE DAYS.
Campus Carry

Purpose

The purpose of this policy is to comply with the requirements of S.B. 11, which is generally referred to as the “campus carry” law, to allow the concealed carrying of handguns by license holders on the campuses of certain institutions. The policy grants permission for a valid Texas license to carry holder (LTC) to generally carry a concealed handgun on campus. The policy also identifies certain campus locations and activities that a valid LTC holder may be excluded from carrying a handgun due to previously existing Texas statutes or exclusion zones identified by the College.

Policy Statement

The San Jacinto Community College District is committed to providing a safe environment for students, employees, affiliates, and visitors and to respecting the right of individuals licensed to carry a handgun in the state of Texas. Individuals licensed to carry may do so on campus except in locations and at activities prohibited by law or by this policy. The carrying of any handgun by an unlicensed person or the open carry of a handgun is not permitted in any place at the College.

1. Individuals who hold a valid Texas license to carry a handgun (LTC), including a valid Texas concealed handgun license (“license holders”) may (1) carry a handgun on campus so long as the handgun is not in plain view, is on or about their person at all times, and is under their control (e.g., in purse, backpack, bag, etc.) or (2) secure their handgun in a locked motor vehicle. The carrying of an unconcealed handgun on campus is restricted to authorized law enforcement officers and other persons who may be designated by appropriate law enforcement agencies.

All other weapons are strictly prohibited for students, faculty, staff, and visitors; their possession on campus is grounds for immediate action by law enforcement. See Section 46.05 of the Texas Penal Code for a list of weapons.

A license holder’s handgun must be concealed at all times. In compliance with Texas Penal Code §46.035(a - 1), a license holder may not carry a partially or wholly visible handgun on campus premises or on any college driveway, street, sidewalk or walkway, parking lot, parking garage, or other parking area. Anyone intentionally or knowingly displaying a handgun in plain view for others to see is in violation of Texas law.

A license holder must display his or her license to carry when directed by a law enforcement officer in accordance with section 411.205 of the Texas Government Code. Otherwise, an individual is not required to disclose whether he or she is a license holder in order to participate in any program or service offered by the College, except as required by law.

A license holder may not carry a handgun if he/she is intoxicated under Texas Penal Code 46.035(d).

2. It is the responsibility of license holders to carry their handguns on or about their person at all times. “About” the person means that a license holder may carry a holstered handgun in a backpack or handbag, but the backpack or handbag must be close enough that the license holder can grasp it without materially changing position. A license holder who carries a handgun on campus must carry it in a holster that completely covers the trigger and the entire trigger guard area. The holster must have sufficient tension or grip on the handgun to retain it in the holster even when subjected to unexpected jostling.

The College does not provide storage for handguns.

The open carry of handguns is not permitted on College premises.

3. The College is often the site of pre-K-12 school-sponsored activities, such as field trips. When a pre-K-12 school-sponsored activity is conducted at a particular location, the carrying of concealed handguns is prohibited. A sign shall be posted reading “pre-K-12 school-sponsored activity in progress” during these activities. “School-sponsored activities” for purposes of this policy are defined as tours, demonstrations, field trips, events, clubs, camps, clinics, programs, etc., held on College property that are authorized by a K-12 school district or individual school(s) as a curricular, co-curricular, or interscholastic activity and are managed or supervised in part by the district or school or district or school employee.

Upon a survey of the College campuses, areas identified as routinely hosting such school-sponsored activities shall be posted on the College’s rules and regulations regarding campus carry.

4. Texas Penal Code §46.03(a)(2) excludes license holders of handguns from carrying a handgun on premises of a polling place on the day of an election or while early voting is in progress, according to Policy 2-19. A sign shall be posted at any polling place on campus from the commencement of early voting through Election Day that reads either “Polling Place” or “Vote Here.” (See Electioneering Procedure 2-19A)

5. Texas Penal Code §46.035(b)(6) excludes license holders of handguns from carrying a handgun on the premises of a church, synagogue, or other established place of religious worship. A sign shall be posted that conforms to Section 30.06 of the Texas Penal Code.

6. Texas Penal Code §46.035(b)(2) excludes license holders of handguns from carrying a handgun where a high school, collegiate, or professional sporting event or interscholastic event is taking place, unless the license holder is a participant in the event and a handgun is used...
7. The concealed carry of handguns shall be prohibited in areas for which state or federal law, licensing requirements, or contracts require exclusion at the exclusive discretion of the state or federal government or by a campus accrediting authority. Where appropriate, signage must conform to the overriding federal or state law requirements. Otherwise, notice conforming to Texas Penal Code §30.06 must be provided.

8. The concealed carry of handguns shall be prohibited in patient care areas, including those in which professional mental health and counseling services are provided. A sign shall be posted that conforms to Texas Penal Code, Section 30.06.

9. The concealed carry of handguns shall be prohibited in areas in which formal hearings are being conducted, pursuant to Code of Student Conduct (Student Handbook): academic hearings, veterans appeal hearings, financial aid appeal hearings, employee hearings, and employee grievances. A sign shall be posted that conforms to Texas Penal Code, Section 30.06.

10. The concealed carry of handguns shall be prohibited in areas where the discharge of a firearm might cause great harm, such as laboratories with extremely dangerous chemicals, biologic agents, explosive agents, critical infrastructure, and areas with equipment that is incompatible with metallic objects, such as magnetic resonance imaging machines. A sign shall be posted that conforms to Texas Penal Code, Section 30.06.

11. Counselors, staff, and volunteers who work in a campus program for minors must, as a condition of their participation, agree not to carry a concealed handgun on the grounds or in buildings where the program is conducted. Parents of attendees must also agree, as a condition of their child’s participation, not to carry a concealed handgun on the grounds or in buildings where the program is conducted. “Campus program for minors” is defined as to provide oversight and training for camps and programs involving minors held on College premises or operated by the College which have recreational, athletic, religious, or educational activities for the campers. This includes all camps or programs covered by Texas Education Code, Chapter 51, Section 51.976, as well as any day camp, activity, or University Interscholastic League (“UIL”) event sponsored by the College. A sign shall be posted that conforms to Texas Penal Code, Section 30.06.

12. The College shall amend the Code of Student Conduct, Faculty Handbook, and San Jacinto Policy and Procedure Manual to provide that causing the accidental or intentional showing of a firearm or the accidental discharge of a firearm is conduct subject to disciplinary action.

13. Exclusion zones created by Texas Penal Code §§46.03 and 46.035 as well as by the rules and regulations enacted under S.B. 11 may sometimes comprise only a portion of a building. In some instances it may not be feasible to exclude concealed handguns only from the designated exclusion zones. The following factors and principles shall govern the implementation of these rules and regulations in those buildings in which some, but not all, parts are designated as exclusion zones.

**Governing factors**
- The percentage of assignable space or rooms in a building that are designated as exclusion zones.
- The extent to which the area (or areas) designated as exclusion zones are segregated from other areas of the building.
- The extent to which use of the building and hence its status as an exclusion zone varies from day to day or week to week.

**Governing principles:** If a small number of rooms or a small fraction of assignable space in a building is subject to exclusion, only the rooms or areas that qualify for exclusion should be excluded.

- If 85 percent or more of the total building in terms of number of rooms or assignable space is subject to exclusion or if the excludable space is not segregated from other space, then as a matter of practicality, the whole building may be excluded.
- Appropriate signage shall be posted that conforms to Texas Penal Code, Section 30.06.

14. The College shall develop training materials particular to San Jacinto College on how to respond to an active shooter situation. These shall be incorporated in the active shooter training, and all faculty and staff shall be required to complete this module. All students are encouraged to complete training on how to respond to an active shooter situation.

15. The College shall develop and post in a prominent place detailed Campus Carry FAQs.

16. The College shall develop material that educate and inform current and prospective San Jacinto College students about campus carry and how it is being implemented.
17. To the extent possible, areas within gun-exclusion zones should be made available on a scheduled basis to faculty and staff. These spaces can be used for conferences that faculty or staff would prefer to conduct in a gun-exclusion zone.

18. The following factors and principles shall govern the implementation of exclusions or allowances for graduation ceremonies.

**Governing factors:**
- Off-campus location shall follow the venue’s rules and regulations in regards to the permitted carrying of firearms
- On-campus location shall follow the use of the building and/or exclusion zone criteria set forth herein.

19. The campus safety and security council, appointed by the Chancellor, shall be established and tasked, at a minimum, with the following responsibilities:
   1. Support the consistent implementation of these policies.
   2. Provide a review process for recommendations to the Chancellor.
   3. Compile, maintain, and provide a periodic review of the premises where license holders are prohibited from carrying a handgun.

A student or a member of the faculty or staff of the College may appeal a decision regarding the implementation of a policy or procedure contained herein to the campus safety and security council for consideration. A further appeal of the decision of the campus safety and security council may be submitted to the vice chancellor of fiscal affairs for consideration. The vice chancellor of fiscal affairs may approve, reject, or modify the decision in question or may submit the issue to the campus safety and security council for reconsideration. The decision of the Chancellor to approve, reject, or modify a decision is final.

Additional policies or exclusion areas not provided for in this policy will not be the subject of or considered as a matter of appeal. In accordance with Texas Government Code, Section 411.2031, the Chancellor is authorized to enact reasonable rules and regulations regarding the concealed carry of handguns on campus.

20. Not later than Sept. 1 of each even-numbered year, the College shall submit a report to the Texas Legislature and to the standing committees of the legislature with jurisdiction over the implementation of these policies that:

   1. Describes the rules and regulations adopted by the College regarding the carrying of concealed handguns on its campuses.
   2. Outlines the reasons the College established the provisions adopted.

**Definitions**

**Campus:** All land and buildings owned or leased by the San Jacinto Community College District.

**College:** The San Jacinto Community College District.

**Concealed Carry:** The Texas Department of Public Safety defines a concealed handgun as a handgun not openly discernable to the ordinary observation of a reasonable person.

**Employee:** A full-time or part-time employee of the San Jacinto Community College District as defined by human resources policy and procedure.

**Exclusion Zones:** An area of campus, building, or room where the possession of a handgun is prohibited by current Texas statute or an area of campus, building, or room designated and approved by the SLT and board of trustees in which the possession of a handgun is prohibited.

**Handgun:** A handgun is any firearm that is designed, made, or adapted to be fired with one hand.

**License to Carry Holder:** A person licensed to carry a concealed handgun under Chapter 411 of the Texas Government Code.

**“On or about their person”:** A person licensed to carry a handgun must carry a handgun in a manner that the handgun is close enough to the license holder that he or she can reach it without materially changing position.

**Patient Care Areas:** An area, including research areas, that involves the treatment or evaluation of a medical or mental health condition of a patient by a licensed health care provider or under the supervision or direction of a licensed health care provider and that results in a formal record of treatment.

**Student:** A currently enrolled student of the San Jacinto Community College District as defined by instruction policy and procedure.
Campus Carry Facts and Helpful Hints

Campus carry took effect for San Jacinto College on August 1, 2017.

- License to carry holders may carry a concealed handgun on campus.
- The handgun must remain concealed and within arm’s reach of the license to carry holder.
- Handguns may not be openly carried.
- Handguns may not be openly displayed at any time.
- No other prohibited weapons may be carried.
- Only members of the San Jacinto College Police Department may ask someone if they are licensed to carry a concealed handgun.
- San Jacinto College does not provide handgun storage.
- Handguns may be stored in a locked motor vehicle.
- There will be several areas of campus called gun exclusion zones where a license to carry holder may not enter with a concealed handgun.
- License to carry holders are responsible for knowing gun exclusion zone locations.

What is a gun exclusion zone?
An area of campus, building, or room where the possession of a handgun is prohibited by current Texas statute or an area of campus, building, or room designated and approved by the SLT and board of trustees in which the possession of a handgun is prohibited.

Gun exclusion zones will be clearly marked by signs like this sample:

Where may a license to carry holder carry a concealed handgun?
Any area that is not designated as a gun exclusion zone. Examples:

- Public or private driveway
- Streets
- Sidewalk or walkway
- Parking lot, parking garage, or other parking area
- Hallways
- Classrooms
- Offices open to the general public
- Financial aid
- Nursing labs
- Culinary labs
- Gym/wellness centers

If you see someone with a handgun on campus: Do not confront him or her!

- Call San Jacinto College Police Department immediately at 5555 from college phones or 281-476-9128.
- Hearing impaired text: 713-469-1071
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If known, provide your San Jacinto College ID Number G

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**Demographics/Other Information**

The following questions are used by the state to help provide support for our programs. Although not required, your cooperation in answering them is appreciated.

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<tr>
<td>(2) Economically Disadvantaged</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(3) Disability</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Email |   |

<table>
<thead>
<tr>
<th>Emergency Contact</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Name Relationship Phone No.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Type of Disability:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(4) Limited English Skills</td>
<td></td>
</tr>
<tr>
<td>(5) Displaced Homemaker</td>
<td></td>
</tr>
<tr>
<td>(6) Single Parent</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Highest Grade or Degree Completed:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Grade 7, 8, 9, 10, 11, High School, Some college, Associate, Bachelor’s, Master’s, or Doctorate</td>
</tr>
</tbody>
</table>

**Registration Information**

<table>
<thead>
<tr>
<th>Section No./CRN</th>
<th>Course Title</th>
<th>Start Date</th>
<th>Course Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

I certify that all information provided on this form is correct. I understand that this registration cannot be transferred to any other individual. If my tuition for a class(es) is being paid by a company or organization, I hereby give the College permission to release my grades and attendance records for that class(es).

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

Important: Payment for classes, unless billed to your employer or sponsor, is due the same day registered and can be made online or at any campus business office. Enrollment into a class is not complete until payment is received.

**Registration Office and Fax Numbers**

<table>
<thead>
<tr>
<th>Office Use Only</th>
<th>Staff ID:</th>
<th>Date:</th>
<th>Refund Request Date:</th>
<th>Staff ID:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfer/Refund</td>
<td>From CRN:</td>
<td>To CRN:</td>
<td>Date:</td>
<td></td>
</tr>
</tbody>
</table>

To register: All campuses 281-542-2020
San Jacinto College Community College District
Mission and Vision Statements

MISSION
San Jacinto College is focused on student success, academic progress, university transfer, and employment. We are committed to opportunities that enrich the quality of life in the communities we serve.

Our Values
Integrity: We Act Honorably and Ethically
“We conduct ourselves in ways that are professional, instill confidence, and promote trust.”

Inclusivity: We Grow through Understanding
“We respect and learn from the diversity of our cultures, experiences, and perspectives.”

Collaboration: We Are Stronger Together
“We believe in the power of working together.”

Innovation: We Embrace New Possibilities
“We anticipate change, explore opportunities, and create continuously evolving solutions.”

VISION
San Jacinto College will advance the social and economic mobility of all members of our community. We will be known for our excellence in teaching and learning, our intentional student - centered support, and our commitment to every student. We will be the preferred workforce and economic development partner in the region and a champion for lifelong learning. San Jacinto College will inspire students to explore opportunities, define their educational and career paths, and achieve their goals and dreams.

Accountability: We Are Responsible Individually and Collectively
“We take ownership for our commitments and outcomes.”

Sense of Community: We Care for Those We Serve
“We demonstrate concern for the well - being and success of our students, our communities, and our people.”

Excellence: We Strive for Outstanding Results
“We take risks, we assess our work, and we aspire to improve the quality of everything we do.”

Campus Security and Fire Safety Report
The San Jacinto Community College District is committed to assisting all members of the San Jacinto College community in providing for their own safety and security. The annual security compliance document is available on the San Jacinto College Police Department website at www.sanjac.edu/police.

A hard copy of the report is available for review at each of the campus police offices.

Graduation and Completion Rates
In compliance with Public Law 101 - 542 (as amended by PL. 102 - 26), San Jacinto College publishes a report of completion rates for full - time undergraduate students seeking an associate degree, a certificate of technology, or transfer to a four - year institution. This report is updated annually. The report is available separately for each San Jacinto College campus and is stratified by gender, ethnicity, and varsity sport. The report is available upon request in the campus president's office. Current and prospective students and student - athletes are encouraged to avail themselves of the information in this report prior to enrolling or entering in any financial obligations with or through the College.

Accreditation Statement
San Jacinto College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate and baccalaureate degrees. Questions about the accreditation of San Jacinto College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033 - 4097, by calling (404) 679 - 4500, or by using information available on SACSCOC’s website (www.sacscoc.org).

Equal Opportunity Statement
The San Jacinto College District is committed to equal opportunity for all students, employees, and applicants without regard to race, creed, color, national origin, citizenship status, age, disability, pregnancy, religion, gender, sexual orientation, gender expression or identity, genetic information, marital status, or veteran status in accordance with applicable federal and state laws.

No person, including students, faculty, staff, part - time, and temporary workers, will be excluded from participation in, denied the benefits of, or be subjected to discrimination or harassment under any program or activity sponsored or conducted by the San Jacinto College District on the basis of the categories listed.

The following College officials have been designated to handle inquiries regarding the College’s non - discrimination policies:

<table>
<thead>
<tr>
<th>Vice Chancellor, Human Resources</th>
<th>Associate Vice Chancellor, Student Services</th>
<th>Vice Chancellor, Human Resources</th>
<th>Vice Chancellor, Strategic Initiatives, Workforce Development, Community Relations, and Diversity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sandra Ramirez - Equal Opportunity Compliance Officer</td>
<td>Joanna Zimmermann (students) - Co-Lead Title IX Coordinator</td>
<td>Sandra Ramirez (employees) - Co-Lead Title IX Coordinator</td>
<td>Allatia Harris (equity in athletics)</td>
</tr>
<tr>
<td>4624 Fairmont Parkway, Pasadena, Texas 77504</td>
<td>8060 Spencer Highway, Pasadena, Texas 77504</td>
<td>4624 Fairmont Parkway, Pasadena, Texas 77504</td>
<td>8060 Spencer Highway, Pasadena, Texas 77504</td>
</tr>
<tr>
<td><a href="mailto:sandra.ramirez@sjcd.edu">sandra.ramirez@sjcd.edu</a></td>
<td><a href="mailto:joanna.zimmermann@sjcd.edu">joanna.zimmermann@sjcd.edu</a></td>
<td><a href="mailto:sandra.ramirez@sjcd.edu">sandra.ramirez@sjcd.edu</a></td>
<td><a href="mailto:allatia.harris@sjcd.edu">allatia.harris@sjcd.edu</a></td>
</tr>
<tr>
<td>281-991-2659</td>
<td>281-476-1863</td>
<td>281-991-2659</td>
<td>281-459-7140</td>
</tr>
</tbody>
</table>

To register: All campuses 281-542-2020
Training and Educational Solutions for Workers and Employers

Hours are Monday – Thursday from 8 am – 6:30 pm and Friday from 8 am – 4:30 p.m