

RN-to-BSN Program: RN License, CPR, and Immunization Documents

Castle Branch is the document manager for the RN-to-BSN Program. All applicants must create a profile and upload all documentation to the Castle Branch website at www.discover.castlebranch.com or call: 888.723.4263 x 7196 for information on how to create a profile and upload documents. **The RN-to-BSN Program code is: JC18dtim to complete the order process.**

RN License:

- Student must upload a copy of their current, unencumbered RN license to Castle Branch. Please go to the TBON website at www.bon.texas.gov > Licensure > Verification to download a copy of your RN license.

CPR 2 years:

- CPR (must be American Heart Association – BLS for Healthcare Providers. No **EXCEPTIONS**. NO ONLINE CPR CERTIFICATION WILL BE ACCEPTED.

Urine Drug Screen, Background Check, Health Insurance, & Physical:

- A negative urine drug screen is required for entry into the RN-to-BSN Program and should be scheduled with Castle Branch. Students must also complete a Background Check through CastleBranch and upload proof of Health Insurance and a completed Physical (form provided by RN-to-BSN Department).

Annually:

- TB Skin Test (results must show date administered *and* date read **with results**)
- Chest X-Ray required if you have ever had a positive TB Skin Test and/or BCG vaccine
- TB Skin Test -OR- Chest X-Ray is required annually ○ May be required **every** (6) months at some clinical sites

Seasonally:

- Flu Vaccine – must be current year

Every 10 years:

- TDap (Tetanus, Diphtheria and Pertussis); Td is no longer accepted

Titers/Immunization

- San Jacinto College District RN-to-BSN **requires you to have positive titers for the immunizations listed below**. You should have a titer drawn 30 days following the last immunization in the series. If the titer results are negative, you will need to **restart** the series and provide documentation of series restart
 - A REACTIVE TITER IS POSITIVE. A NON-REACTIVE TITER IS NEGATIVE

MMR Series:

- 2 doses (2nd dose administered 30 days following 1st dose)
 - If it has been more than 30 days since your 2nd dose of your MMR immunization, you will need to submit titer results with your application. **POSITIVE TITER IS ALWAYS REQUIRED. IF NOT POSITIVE, YOU MUST RESTART SERIES and PROVIDE DOCUMENTATION OF SERIES RESTART.**

Varicella Series:

- 2 doses (2nd dose administered 30 days following 1st dose)
- If it has been more than 30 days since your 2nd dose of your Varicella immunization, you will need to submit titer results with your application
 - **POSITIVE TITER IS ALWAYS REQUIRED. IF NOT POSITIVE, YOU MUST RESTART SERIES and PROVIDE DOCUMENTATION OF SERIES RESTART**

Hepatitis C:

- A negative titer result is required.

Hepatitis B Series:

- 3 doses (2nd dose completed 1 month after 1st dose; 3rd dose completed 5 months after the 2nd dose)
- Must have 3rd dose **or Positive Titer** prior to practicum/clinical - NURS 3432 Community Health Nursing
- Titer: Completed 1 month after 3rd dose
 - **POSITIVE TITER IS ALWAYS REQUIRED. IF NOT POSITIVE, YOU MUST RESTART SERIES and PROVIDE DOCUMENTATION OF SERIES RESTART**
 - **IT IS ADVISED THAT YOU CHECK INTO THE FAST TRACK OR RAPID SERIES OF THE HEPATITIS B SERIES TO HAVE YOUR TITER COMPLETE BY START OF THE SEMESTER.**

FAQs:

When do I need to establish a Castle Branch account?

Upon acceptance to the RN-to-BSN Program and before the start of the first semester.

When is the deadline for my immunizations?

You have until the end of the first 8-weeks of the RN-to-BSN Program to upload all of your immunizations to Castle Branch. However, you must have a current, unencumbered RN license, current CPR card, Background Check and UDS to start the RN-to-BSN Program which must be uploaded to Castle Branch upon entry to the Program.

Do I need a Drug Screen?

Yes. A Drug Screen are required for entry into the RN-to-BSN Program. Please see Castle Branch for details of scheduling a drug screen.

Do I need a Background Check, Health Insurance, or a Physical?

Yes. A Background Check, proof of Health Insurance, and a Physical are required upon entry into the RN-to-BSN Program. Please see Castle Branch for details of scheduling a Background Check.

I have completed the immunization series; do I still need to submit positive titer results?

Yes. Immunization titers are blood tests to ensure you have an acceptable amount of antibodies in the blood to be considered “immune” to the disease.

Do I need all 3 immunizations completed for the Hepatitis B series in order to apply to the program?

No. You are permitted to apply to the program with the 1st immunization of the series. You must have the series completed prior to your the practicum/clinical experience in NURS 3432 Community Health Nursing course.

I have a specific situation regarding immunizations; who do I contact?

Please send an email to Ira.robins@sjcd.edu regarding the specialized circumstance. Please allow 24 – 48 hours for a response.