



5800 Uvalde Road
Bldg. 17, Office N17.2114
Houston, TX 77049
(O) 281-998-6150 ext:7863
(E) RN-NursingNorth@sjcd.edu

Name: _____

G# _____

No handwritten applications are accepted

North Campus Application for ADN-RN Program: This application and this checklist must be filled out completely and submitted to the Associate Degree Nursing Department you have selected during the application period for the semester you want to attend. You must submit to the ADN-RN Office North Campus (N17.2114) all of the items listed below for review by mail or in person between 9:00 – 4:00 pm, Monday - Thursday.

If you are mailing in your application, it must be received by the last day of the application period. It is the responsibility of the student to confirm that your application has been received and accepted in the Associate Degree Nursing Department office. Incomplete application submission packets will not be accepted. Address for submissions are as follows:

Mail Submission:

Associate Degree Nursing San Jacinto College North
5800 Uvalde Road, Houston, Texas 77049
ATTN: Norma Torres Office N-17.2114

Hand Delivered Submission:

North Campus Nursing Office:
9:00am – 4:00 pm (Monday – Thursday)
Norma Torres, N17.2114a

Students applying for admission to the Associate Degree Nursing program must complete the following steps:

- Apply to San Jacinto College at the following website (https://www.applytexas.org/adapp/gen/c_start.WBX)
- Submit official copies of all non-San Jacinto College transcripts to the Admissions Office and ADN office.
- Submit ADN-RN application to the nursing office at North (both the PDF and Microsoft Forms Electronic Application).
- Applicants can submit unofficial San Jacinto College transcripts to the ADN office at North Campus (N17.2114).
- Program pre-requisites: May only have one pre-requisite course in progress. Please note that the application will be scored using the rubric at the time of submission. Courses in progress will not receive any points on the scoring rubric.
- Submit copies of the front and back of your social security card and your current Texas driver's license.
- Submit HESI A2 Scores with your application. You are allowed only two (2) HESI test submissions, no more.
- Visit the Testing website for their most current dates: <http://www.sanjac.edu/apply-register/overview/testing>
- We accept HESI's from any test center, as long as they meet our criteria.

CastleBranch is the document manager for the ADN-RN Department. All applicants must create a profile and upload all documentation to their website: <https://www.castlebranch.com/> or call: 888.723.4263 x 7196- for information to create a profile and upload documents. All documents must be uploaded prior to end of application period. For all concerns regarding CastleBranch, please contact them at the number listed above.

- **CastleBranch Submissions:**
- You must purchase a Profile & Background Check for attending semester.
- Contact Castlebranch if you have been placed in an incorrect cohort, only they can make those changes.
- All immunizations and titers must be complete prior to acceptance; this include the Hep B series .
- If you are in the process but it is not complete; Please look for a location that offers the fast track or rapid series for the HEP B series.
- CPR card, American Heart BLS Provider (cannot be an Online course)
- Negative Drug Screen
- Proof of health insurance
- CastleBranch Code: **SQ23** for North
- Once accepted into the Program applicant will be required to pass a physical exam, but not before acceptance.

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Applications will be accepted on the dates specified on the website. This application packet must be complete upon submission. Handwritten applications are not accepted.

Please initial all boxes, as each item is accounted for. Your initial indicates completion and acknowledgment.	Initial
1. Apply to San Jacinto College (if not already done) (https://www.applytexas.org/adappc/gen/c_start.WBX)	
2. Submit Transcript(s) to Admissions (if not already done) <ul style="list-style-type: none"> Once all official transcripts from all colleges/universities previously attended have been received, you must visit the Admissions Office to request a Transcript Evaluation, for the ADN Program. You are not permitted to submit your ADN Application until all of your transcripts have been evaluated by the Admissions Office. This information is verified in the ADN Office when you submit your application. SJC coursework can be submitted with the Degree Evaluation document. 	
3. Submit ADN application to the ADN Office North (N-17.2114). <ul style="list-style-type: none"> Including Texas Board of Nursing (BON) Statement Form, Disclosures Form, Clinical Acknowledgment Form & Texas of BON Licensure Eligibility Form. 	
4. Submit official sealed transcripts to the ADN Office with ADN application. <ul style="list-style-type: none"> If you have a course in progress, please make sure your official transcript will show which courses you have in progress. <i>If you request a transcript after you have paid for the courses, the transcript will reflect which courses are in progress.</i> <p>Note: There are very few colleges that will not issue official transcripts to students. If you have attended one of these colleges, please email the nursing office the name of the college. Once confirmed they will not issue the official transcript to you, you will be emailed an alternative delivery method.</p>	
5. All applicants must create a profile and complete a drug screen through CastleBranch, prior to submission of application.	
6. Submit immunization/titer/CPR documentation to CastleBranch. <ul style="list-style-type: none"> Ensure your flu vaccination is current and has the vaccine expiration date on the document. Ensure your TB Skin Test shows both the date it was placed/administered and the date it was read. Chest X-Ray required IF you have ever had a positive TB Skin Test and/or BCG vaccine Below is a list of immunizations you must provide proof of: <ul style="list-style-type: none"> Tdap (Tetanus, Diphtheria, and Pertussis) [must be administered after 2011] Chest X-ray if you have had a positive TB Skin Test [within the past year] Current seasonal Flu shot or proof of allergy to the flu shot MMR Series & Titers Varicella Series & Titers HEP B series (must have third dose prior to clinical) & Titers HEP C- Negative Titer/blood test results. Provide a current CPR card from the American Heart Association-BLS provide 	
7. Take the mandatory Drug Screen Must be submitted and found negative. No other submissions are acceptable, The results must come back as NEGATIVE	
8. Submit copy of HESI A2 scores. <ul style="list-style-type: none"> Applicants must achieve a score of 75% or higher in each section and subsections: reading comprehension, grammar, vocabulary, mathematics, and anatomy & physiology. Subsections include: Meaning-Word Use, Conclusions, Implications, Understanding. Central Campus Testing Dates available at: http://www.sanjac.edu/apply-register/overview/testing 	
9. Submit current documentation of Healthcare Insurance coverage. <ul style="list-style-type: none"> The applicant must upload insurance documentation to CastleBranch indicating healthcare coverage to enter program. Form is available on CastleBranch. 	
10. Upon acceptance into the program, I acknowledge: The applicant must upload physical form to CastleBranch, indicating fitness to enter program.	



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Associate Degree Nursing Program Application

Date: _____ Application for: Fall 2021 Campus: North
 Semester & Year

*You are urged to give careful consideration to this form. It is to your advantage to complete the entire form accurately.
 Must be typed, printed and signed*

Social Security Number: _____ - _____ - _____

Full Name _____
 First Middle Last

Address _____
 Number/P.O. Box Street City State Zip

Home Phone (____) _____ - _____ Cell (____) _____ - _____ Work (____) _____ - _____

Active Email (required): _____ Date of Birth ____/____/____

Insurance yes no Name of Insurance Company: _____

HEALTH INSURANCE IS REQUIRED TO START THE NURSING PROGRAM

HESI A2 Scores: Cumulative (Overall) Score: _____% (Add your highest scores on the 5 sections below and divide by 5)

To satisfy all HESI A2 requirements, the subsections of Reading Comprehension must also be 75% or higher. Those subsections are: (1) Meaning/Word use (2) Conclusions (3) Implications (4) Understanding

Reading Comprehension: _____% Grammar: _____% Math: _____%
 Anatomy & Physiology: _____% Vocabulary: _____%

College(s) attended including San Jacinto College, if applicable. (Please list all transcripts you are submitting with this application as well.)

Name of School	City/State	Sealed Transcripts (Y/N)	Courses in Progress

Are you or have you ever been on any academic probation or suspension? _____ Have you ever applied to this nursing program before? Yes No If Yes, When? _____ Have you attended any other school of nursing? Yes No If Yes, When? _____ Where? Name of school _____ City/State _____ Entrance Date _____ Exit Date _____ Reason for leaving _____

I, _____, acknowledge that the information on this application is true and correct to the best of my knowledge. I, _____, understand that any falsification of information provided will result in disqualification for admission.

Signature _____

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Texas Board of Nursing Licensure Eligibility

All applicants must have a clear criminal background to be eligible for licensure with the Texas BON.

To check your eligibility for licensure, please review the following:

Have you...

1. Been convicted of a misdemeanor?
2. Been convicted of a felony?
3. Pled nolo contendere, no contest, or guilty?
4. Received deferred adjudication?
5. Been placed on community supervision or court-ordered probation, whether or not adjudicated guilty?
6. Been sentenced to serve jail or prison time or court-ordered confinement?
7. Been granted pre-trial diversion?
8. Been arrested or have any pending criminal charges?
9. Been cited or charged with any violation of the law?
10. Been subject of a court-martial; Article 15 violation; or received any form of military judgment, punishment, or action?

NOTE: You may only exclude Class C misdemeanor traffic violations

Expunged and Sealed Offenses:

While expunged or sealed offenses, arrests, tickets, or citations need not be disclosed, it is your responsibility to ensure the offense, arrest, ticket, or citation has, in fact, been expunged or sealed. It is recommended that you submit a copy of the Court Order expunging or sealing the record in question to our office with your application. Failure to reveal an offense, arrest, ticket, or citation that is not in fact expunged or sealed, will at a minimum, subject your license to a disciplinary fine. Non-disclosure of relevant offenses raises questions related to truthfulness and character of the Nurse.

Orders of Non-disclosure

Pursuant to Tex. Gov't Code §552.142(b), if you have criminal matters that are the subject of an order of non-disclosure, you are not required to reveal those criminal matters on this form. However, a criminal matter that is the subject of an order of non-disclosure may become a character and fitness of duty issue. Pursuant to other sections of the Gov't Code Chapter 411, the Texas Nursing Board is entitled to access criminal history record information that is subject of an order of non-disclosure. If the Board discovers a criminal matter that is the subject of an order of non-disclosure, even if you properly did not reveal that matter, the Board may require you to provide information about any conduct that raises issues of character.

•Are you currently the target or subject of a grand jury or governmental agency investigation?

•Has any licensing authority refused to issue you a license or ever revoked, annulled, cancelled, accepted surrender of, suspended, placed on probation, refused to renew a license, certificate or multi-state privilege held by you now or previously, or ever fined, censured, reprimanded or otherwise disciplined you? (You may exclude disciplinary actions previously disclosed to the Texas Board of Nursing on an initial or renewal licensure application)

•Within the past five (5) years have you been diagnosed with, treated, or hospitalized for schizophrenia and/or a psychotic disorder, bipolar disorder, paranoid personality disorder, antisocial personality disorder, or borderline personality disorder? (You may answer "No" if you have completed and/or are in compliance with TPAPN for mental illness OR you've previously disclosed to the Texas Board of Nursing and have remained compliant with your treatment regimen and have had no further hospitalization since disclosure)

• In the past five (5) years, have you been addicted or treated for the use of alcohol or any other drug? (You may answer "No" if you have completed and/or are in compliance with TPAPN)



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*Pursuant to the Occupations Code §301.207, information, including diagnosis and treatment, regarding an individual's physical or mental condition, imtemperate use of drugs or alcohol, or chemical dependency and information regarding an individual's criminal history is confidential to the same extent that information collected as part of an investigation is confidential under the Occupations Code §301.466.

Disclosures

My signature acknowledges that I have read and understand the following disclosures:

ACKNOWLEDGMENT OF ADN-RN ADMISSION CRITERIA

I have read the Associate Degree Nursing information packet dated: 202210

ACKNOWLEDGMENT OF ADN-RN IMMUNIZATION SCHEDULE

I have read the ADN-RN Immunization schedule.

ADN-RN NEW STUDENT ORIENTATION

I understand that I will be required to attend a mandatory one day ADN New Student Orientation. Date/Time of Orientation will be provided in the Acceptance letter.

CLINICAL ACKNOWLEDGEMENT FORM

I understand that clinical assignments are made based upon availability of positions given by clinical affiliates. I further understand clinical assignments are assigned without regard to transportation, childcare or employment. I also understand some clinicals may be assigned on a day or times that may conflict with religious practices. All clinical assignments are tentative until clinical orientation has been completed. The only consideration will be for documented course conflicts.

THEORY AND CLINICAL COURSE ASSIGNMENT

I understand that I am restricted from (theory and clinical) course assignments changes. All courses are assigned by the Department.

**** Signature** _____ **Date** _____

*****A signature is required*****

The signature portions of the application must be signed not typed. Typing the signature portions will invalidate your application.

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Associate Degree Nursing Admission Scoring Rubric

THE MINIMUM SCORE REQUIRED TO APPLY IS 5. THE MAXIMUM SCORE POSSIBLE IS 29.

1. GRADES: the biology points required are for the lecture grade only A=3 B=2 C=1

Course	Example:	Fall/17	SJC	Grades	Points
a. ENGL 1301 (we will not accept ENGL 1302 or ENGL 2311)	Date of Course _____	School _____		A B C	
c. BIOL 2301 AND BIOL 2101 OR BIOL 2401	Date of Course _____	School _____		A B C	
d. BIOL 2302 AND. BIOL 2102 OR BIOL 2402	Date of Course _____	School _____		A B C	
e. BIOL 2320 AND BIOL 2120 OR 2420	Date of Course _____	School _____		A B C	

2. If you repeated BIOL 2301/2102/2302/2102/2320/2120 due to a "D" or "F" grade, subtract 2 points. **-2**


All Sciences must not be older than 5 years, if they are older... retake.

If you have 2 or more failures in any RNSG/NURS course, you are not eligible to apply to the program until 2 years (after the most recent failure) have passed. Example: Failures in Spring 2018 or later render you ineligible to apply Spring 2020 for the January 2020 start date..

3. Veterans or Certified Nursing Assistants may receive an additional two (2) points with appropriate documentation must be included.

- Veterans- DD-214 showing an Honorable Discharge
- CNAs- Current certification and verifiable, current work experience.

****A maximum of two (2) points will be given. For example, a veteran who is a CNA will only receive 2 points, not four.****

4. HESI EXAM		Cumulative (Overall) Score: _____	
1) Reading Comprehension	2) Grammar		75% - 1 point
a) Meaning-Word Use	3) Vocabulary	Note: If you've taken the HESI more than once, add the highest scores on the five sections we require – then divide by five to obtain your cumulative overall score.	76-80% - 2 points
b) Conclusions	4) A&P		81-85% - 4 points
c) Implications	5) Math		86-90% - 6 points
d) Understanding			91-95% - 8 points
			96-100% - 10 points

All scores must be greater than 75% - however you are only calculating the cumulative score - refer to page 3

5. Overall GPA	Points
San Jac (if applicable) & all other schools: _____	2.50 - 2.79 - 1 point
If more than one school was attended leave the box above blank– the acceptance committee will calculate your cumulative GPA.	2.80 - 3.00 - 2 points
	3.01 - 3.39 - 3 points
	3.40 - 3.50 - 4 points
	3.51 > - 5 points

Meeting minimum requirements does not guarantee admission into the Associate Degree Nursing Program.

TOTAL:

Max count cannot exceed 29 points



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Texas Board of Nursing Statement Form

Name: _____
(Please Print)

Please read the following statement and sign below.

The applicant who has been convicted of a felony, implicated in substance abuse or involved in activities considered inappropriate by the Board of Nursing for the State of Texas is not eligible to apply to the Associate Degree Nursing Program until he or she has received a declaratory order from the Texas Board of Nursing granting permission to write the NCLEX-RN. This form is available at <http://www.bon.state.tx.us/olv/pdfs/DOapp.pdf>. The Board's statement of eligibility must be submitted to the Associate Degree Nursing Department Chairperson/Coordinator. The prospective student is responsible for obtaining a "Petition for Declaratory Order."

I, _____, have read and understand this statement.

Date: _____

My signature acknowledges that I have read the Texas Board of Nursing Licensure eligibility statements. I further acknowledge that I have initiated the Declaratory Order process, if applicable, and will communicate the outcome to the nursing program.

*** Signature

Date

202210 Application for Associate Degree Nursing