



## Complaint Form

If you feel any of the students, staff, or faculty of the San Jacinto College Physical Therapist Assistant program have behaved in an unsafe or inappropriate manner, please complete this form and return it to the PTA department in one of the following ways:

**By mail:** San Jacinto College PTA Department, 13735 Beamer Road, Houston TX 77089.

Upon receipt of this form, the program director will evaluate the complaint and work towards a resolution for all parties involved. If the program director is unable to make a resolution, he or she will seek advice from the Health Sciences Department Chair and the Dean of Natural Sciences and Health Sciences.

Date: \_\_\_\_\_

Your name: \_\_\_\_\_

**Please describe the incident(s):**

**Please state the nature of the complaint:**

**Disposition** (to be completed by Program Director, Health Science department chair, or Dean of Natural Sciences and Health Sciences):

*Physical Therapist Assistant Program Director signature:* \_\_\_\_\_

*Health Sciences Department Chair signature:* \_\_\_\_\_

*Dean of Natural Sciences and Health Sciences signature:* \_\_\_\_\_