

# San Jacinto College Program for PFE Webinar Spring 2022

**Directions:** Read and complete the following steps to self-enroll in this course and attend the webinar. Any questions, call Ms. Olivier, PFE Instructor, at (281)991-2645 during office hours. **Do not call Bb support.**

1. Login to Blackboard at <http://www.sanjac.edu/online>. **You cannot use SAFARI or Internet Explorer as your browser.**
2. Click on the **San Jac Life** tab



3. Click on the **Browse Organization Catalog** link



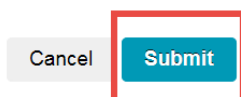
4. In the search options, leave Name and Contains as shown in the text boxes, and type **PFE** in the Search for a Course box then click **Go**.

5. Click the down arrow by the organization name (INST-PROGRAM FOR FINANCIAL EDUCATION) and scroll to **Enroll**.

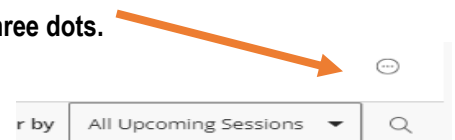


6. Enter the access code: **202220**. THE COURSE WILL NOT BE AVAILABLE UNTIL Tuesday, January 18, 2022.

7. Click the **Submit** button.



8. You will get a message telling you if you enrolled in the course. Click **OK**.
9. **Click on PFE ONLINE MEETING in the Navigation Menu**
10. **Click JOIN COURSE ROOM---on the right side of your screen. See the three dots.**



Choose one of the sessions below. Only ONE session is needed:

- **Tuesday, 02-15-2022 at 10:30 a.m.**
- **Thursday, 03-03-2022 at 1:30 p.m.**
- **Wednesday, 03-23-2022 at 6 p.m.**
- **Wednesday, 04-06-2022 at 6 p.m.**