Response to COVID-19
Strategic Objectives –

• To protect the health and safety of our students and employees

• To be prepared by Monday, March 23 to begin completing the Spring semester through online, hybrid, and alternate classwork, depending on the type of course, and make up one week of lost instruction time

• To keep students on track for completion

• To enable the majority of College employees to work remotely, while continuing to provide necessary services, with the remainder working on campus

• To retain full-time & part-time employees, reduce turnover, increase morale, help employees focus on work, and facilitate future return to normal operations
Ongoing Information Inflows and Participation

- Daily state-wide call with Texas Department of State Health Services
- Twice per week call with Harris County
- One-time state-wide call with Office of the Governor
- Daily calls with local ISDs
- Calls as needed with peers, ISD contacts, TACC, TACCBO, THECB, LBB and others
Week of Planning, Preparation and Deployment – March 16-20

Campuses - Provosts, Deans, Department Chairs, Faculty and Student Services

• Develop strategies for course delivery, student support services, and broader campus operations

• Assign experienced online faculty to help others who are not

• Plan how to deal with the student access issues

• Coordinate with ISDs regarding dual credit and ECHS students
Week of Planning, Preparation and Deployment – March 16-20
District-Wide Departments

College Service Divisions

• Develop strategies to continue to deliver needed college services, both remotely and in person
• Equip employees to work from home on regular tasks, as required
• Outline projects, policy and procedure development, and other meaningful tasks that will be fruitful for staff to work on during this period
• Redeploy employees into other departments or divisions as needed to meet needs
• Adapt to the changing daily environment and continue to adjust throughout the process
Declaration of Emergency by President and Governor have resulted in:

- College’s ability to use Emergency Meetings provisions for Board meetings, as needed

- State’s waiver of normal state bidding/procurement rules

- Other rules may be waived with permission from Office of the Governor

- Possibility of some reimbursement of extra costs via state or federal resources

- Relaxing of some requirements from various accreditation and oversight bodies
Identification of specialized purchases – sample types:

Identity Access Management System - one-stop web portal for students and employees to sign into the College systems

Laptops, cellular wifi, other mobile computing devices, headsets and other peripherals to support remote working and student access needs

Additional software licensing to support increased demand

Additional sanitizer and sanitization supplies

Screening equipment – thermal imaging, other
Maintaining workforce stability

Identifying meaningful work for each employee (FT and PT)

Dealing with individual circumstances of each employee (FT and PT)
  Travel form and underlying health conditions

Keeping safety and security paramount

Practicing social distancing

Maintaining meaningful and effective communication
Special categories

Sports Teams

Continuing Education – CPET, Maritime, CPD

Child Care Centers

Contractors delivering services, construction, etc.

Federal and State work-study students
Upcoming Decisions

- Graduation
- Recognition events
- Hiring volume
- Timeframe to resume normal operations
- When to facilitate temporary face-to-face services at Generation Park
- When to finalize and approve 2021 budget
- Whether to completely close selected buildings
- Possible acceleration of GO Bond issuance - $125 million
- Modifications to Summer registration
- Modifications to Fall registration
Board Actions and Decisions

Format of upcoming Board Meetings
Face-to-Face or by Telephone

Consideration of proposed Resolution of the Board of Trustees—COVID-19

Delegates various authorities to Chancellor to act in place of Board:
- Payment of employees during emergency closure
- Implement provisions of Policy IV.4001.A Compensation
- Determine purpose and parameters of payments
- Alter 2019-2020 calendar
- Guidelines regarding time off
- Ability to seek waivers from THECB, others
- Ability to procure