

**San Jacinto College District Board Workshop  
November 6, 2017  
District Administration Building, Suite 201**

**MINUTES**

	<b>Board Workshop Attendees:</b>	<b>Board Members:</b> Erica Davis Rouse, Marie Flickinger, Dan Mims, John Moon, Jr., Keith Sinor, Dr. Ruede Wheeler, Larry Wilson <b>Chancellor:</b> Brenda Hellyer <b>Others:</b> Teri Crawford, Allatia Harris, Brenda Jones, Ann Kokx-Templett, Arturo Michel (Thompson and Horton), Christina Potts, Mandi Reiland, Steve Trncak
	<b>Agenda Item:</b>	<b>Discussion/Information</b>
<b>I.</b>	<b>Call the Meeting to Order</b>	Board Chair, Marie Flickinger called the workshop to order at 4:48 p.m.
<b>II.</b>	<b>Roll Call of Board Members</b>	Erica Davis Rouse, Marie Flickinger, Dan Mims (arrived during closed session), John Moon, Jr., Keith Sinor Dr. Ruede Wheeler, Larry Wilson (arrived during closed session)
<b>III.</b>	<b>Adjournment to closed or executive session pursuant to Texas Government Code Section 551.071, 551.074 and 551.072 of the Texas Open Meetings Act, for the following purposes: Legal Matters, Personnel Matters &amp; Real Estate</b>	Adjourned to closed session at 4:49 p.m.  a. Legal Matters - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law. Mandi Reiland, Steve Trncak, Ann Kokx-Templett, and Arturo Michel (Thompson and Horton) were present for this portion.  b. Personnel Matters - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee. Mandi Reiland, Steve Trncak, and Allatia Harris were present for this portion with Allatia Harris leaving during the presentation.  c. Real Estate - For the purpose of discussing the purchase, exchange, lease or value of real property.

		Mandi Reiland, Steve Trncak, and Teri Crawford were present for this portion.
<b>IV.</b>	<b>Reconvene in Open Meeting</b>	Reconvened in open meeting at 6:32 p.m.
<b>V.</b>	<b>Review Performance Management Distribution Curves</b>	Brenda explained that due to limited time, this item has been tabled and will be presented at the next Board Workshop by Steve Trncak.
<b>VI.</b>	<b>Update on South Campus Gallery</b>	<p>Brenda Jones and Christina Potts were present for this item.</p> <p>Christina gave an overview of the 2017-2018 Annual Report for the South Campus Gallery. She provided information on the exhibitions that were featured in the gallery in the past year. She supplied a list of the upcoming exhibition highlights.</p> <p>Christina explained the new reporting methods used for tracking attendance. Demographic information are now attached with visitor numbers. Visitors are now able to register for the mailing list. There is also a web presence on the College website as well as social media. Gallery needs for the future are outreach to local independent school districts for field trips and workshops, outreach to local arts organizations and galleries, enhancing entrance visibility, and installing glass doors to allow visitors to sneak peek into the gallery when it is closed.</p> <p>Erica Davis Rouse stated that she has been on art organization boards in the past and she thinks it is a great idea to try to collaborate with other art organizations. She thinks they would be happy to be involved. Christina explained they have started working on this and there is some collaboration currently but the plan is to increase this.</p> <p>Marie Flickinger suggested that Brenda Jones reach out to Alyta Harrell on the South Belt Chamber Board because she would probably be interested in this.</p>
<b>VII.</b>	<b>Review of Calendar</b>	Brenda Hellyer reviewed the calendar with the Board. Brenda explained that due to the impact and recovery of unexpected issues that arose this semester, she will postpone State of the College until the 2018 fall semester.

<b>VIII.</b>	<b>General Discussion of Meeting Items</b>	Brenda Hellyer asked the members if there were any additional items for discussion. There were no questions or other items for discussion.
<b>IX.</b>	<b>Adjournment</b>	Workshop adjourned at 6:48 p.m.